### NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY HILLS NORTH METROPOLITAN DISTRICT

#### March 16, 2023

Please take notice the meeting of the Board of Directors of the Cherry Hills North Metropolitan District will be held at Duffey's Patio Café, located at 4994 E Hampden Avenue, Denver, Colorado on Thursday, March 16, 2023, at 7:30 a.m. Business to be conducted at the meeting will include:

		<u>Page</u>
1.	Public Comment	
2.	Approval of the Minutes – December 1, 2022	1
3.	Board Vacancy	
4.	Sanitary Sewer Maintenance Report	4
5.	2022 Application for Exemption from Audit	10
6.	Financial Reports February 28, 2023	19
7.	Accounts Payable- March 16, 2023	23
8.	HOA Request for District participation in entrance maintenance costs	
9.	Lighting at 3991.5 S. Holly Way Update	
10.	Other Business	
11.	Adjournment	

#### **RECORD OF PROCEEDINGS**

#### OF THE REGULAR MEETING OF THE

#### **CHERRY HILLS NORTH METROPOLITAN DISTRICT**

**HELD:** Thursday, December 1, 2022, at 7:30 am, at Duffey's Bakery Patio Cafe, 4994 E. Hampden Avenue, Denver, Colorado 80110

#### **ATTENDANCE:**

A regular meeting of the Board of Directors (the "Board") of the Cherry Hills North Metropolitan District (the "District") Arapahoe County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Harold Roberts, President Dan Conway, Vice President Keith Bierman, Secretary Geoff Landry, Treasurer

Also present was, Darcy Beard, C.P.A.

#### **CALL TO ORDER:**

The meeting was called to order, and it was noted that a quorum of the Board was present for the purpose of conducting a regular meeting of the Board of Directors of Cherry Hills North Metropolitan District.

#### **APPROVAL OF MINUTES**

Ms. Beard presented the minutes for the meeting held May 19, 2022. Upon motion duly made, seconded and upon vote unanimously carried, the Board approved the minutes of the meeting held on May 19, 2022, as presented.

#### **2023 BUDGET HEARING**

Director Roberts opened the 2023 Budget Hearing at 7:40 am. Ms. Beard reviewed the proposed 2023 Budget, mill levy changes, revenue projections, and capital improvements budget. After discussion, Director Roberts closed the 2023 Budget Hearing at 7:45 am

### RESOLUTION TO ADOPT 2023 BUDGET, APPROPRIATE SUMS OF MONEY AND AUTHORIZE THE CERTIFICATION OF MILL LEVIES FOR DISTRICT COLLECTION IN 2023

Director Landry made a motion to approve the Resolution to Adopt the 2023 Budget, Appropriate Sums of Money and Authorize the Certification of Mill Levies for collection in 2023. The motion was seconded by Director Roberts and upon vote, unanimously approved.

#### **2023 ANNUAL ADMINISTRATIVE MATTERS RESOLUTION**

Ms. Beard presented the 2023 Annual Administrative Matters Resolution. After review and discussion, Director Roberts made a motion to approve the 2023 Annual Administrative Matters Resolution. The motion was seconded by Director Conway and upon vote, unanimously approved.

#### **2023 ELECTION RESOLUTION**

Ms. Beard presented the 2023 Election Resolution. After review and discussion, Director Roberts made a motion to approve the 2023 Election Resolution. The motion was seconded by Director Conway and upon vote, unanimously approved.

#### **FINANCIAL REPORT**

Ms. Beard presented the compilation reports through November 30, 2022. After review, Director Conway made a motion to accept the compilation reports. The motion was seconded by Director Roberts, upon vote, unanimously passed.

#### **CASH DISBURSEMENTS**

Ms. Beard presented the Schedule of Cash Disbursements dated December 1, 2022, in the amount of \$11,090.01. After review, Director Roberts, made a motion to approve the cash disbursements. The motion was seconded by Director Bierman, upon vote unanimously approved.

#### **BOARD VACANCY**

Director Roberts noted that the board has a vacancy. Director Conway suggested the board contact Marcus McCaskin and ask him to join the board.

#### **ADJOURNMENT**

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 8:30 a.m.

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The foregoing minutes constitute a true and correct copy of the minutes of the regular meeting held on Thursday, December 1, 2022, and have been approved by the Board of Directors of the Cherry Hills North Metropolitan District.

MINUTES APPROVED:		
Harold Roberts		<del></del>
Daniel Conway		
Geoff Landry	1 10.1	
Keith Bierman		





#### **MEMORANDUM**

Date: March 14, 2023

To: Board of Directors

Cherry Hills North Metropolitan District

From: Chris Purrington, P.E.

Re: 2023 Sanitary Sewer Maintenance Program

#### 2023 SANITARY SEWER MAINTENANCE

The District's Sanitary Sewer Maintenance Program consists of a two (2) year jet cleaning and video cycle. The District is divided into two (2) basins, the East Basin (6,792 linear feet) and the West Basin (5,198 linear feet). During even numbered years, the East Basin is jet cleaned and the West Basin is inspected by video. During odd numbered years, the West Basin is jet cleaned and the East Basin is inspected by video.

The 2023 Sanitary Sewer Maintenance Program was completed by Dale's Environmental Services (DES) and reviewed by our office. The following is a summary of the 2023 Program.

#### 1. Jet Cleaning Program

The 2023 Jet Cleaning Program consisted of cleaning the West Basin. DES completed the cleaning January 2023.

#### 2. Video Program

The 2023 Video Program consisted of video inspection of the East Basin. DES completed the video inspection January 2023.

#### Video Inspection Summary

Below is a summary of the 2023 Video Program

#### Roots

Overall roots in the sewer mains were minimal. However, there were three (3) lines in the East Basin where roots were evident that could potentially cause a blockage. As a result, we recommend root cutting, re-cleaning, and re-videoing the following three (3) lines.

Street	МН	MH	Pipe Length
Nassau Circle E	MH 3.3.2	MH 3.3.1	104
Easement	MH 3.3.7B	MH 3.3.7A	72
Sanford Circle E	MH 3.3.10	MH 3.3.9	266
		Total Length	442

We will coordinate with DES for the work.

#### · Roots in Service Lines

Thirteen (13) service connections with roots were identified. We recommend that letters be provided, including photos of the blocked service lines, as a courtesy to the homeowner. The addresses with root blockage are listed below.

Service Line Addresses	
5275 Sanford Circle East	
5285 Sanford Circle East	
5305 Sanford Circle East	
5325 Sanford Circle East	
5350 Sanford Circle East	
5380 Sanford Circle East	
3991 Holly Way*	
5430 Nassau Circle East	
5402 Nassau Circle East	
5400 Nassau Circle East	
4051 South Holly Street	
4071 South Holly Street*	
4081 South Holly Street	
-	

<sup>\*</sup> These addresses were also identified with root blockage as part of the 2021 Maintenance Review

#### Pipe Repairs

We have updated the Pipe Defects Map to include structural defects with corresponding severity. No major defects were identified that warrant immediate repair. However, based on our review, one additional line was added to the Future CIPP Project Schedule. This line is in Nassau Circle East between Manholes 3.3.3 and 3.3.4. There is a crack midway down the pipe segment that appears to have worsened from the 2021 video review. Below is a table of our future pipe repair recommendations.

#### **Future CIPP Project Schedule**

Zone	Street	МН	МН	Pipe Length
W	Nassau Circle E/W	MH-12	MH-11	404
W	Nassau Circle W	MH-4	MH-3	315
E	Nassau Circle East	MH 3.3.4	MH 3.3.3	301
			Total Length	1,020

Although no repairs are recommended for this year, I do expect to budget for a project in 2024 to repair the above lines.

Please do not hesitate to contact me with any questions or if you need additional information.

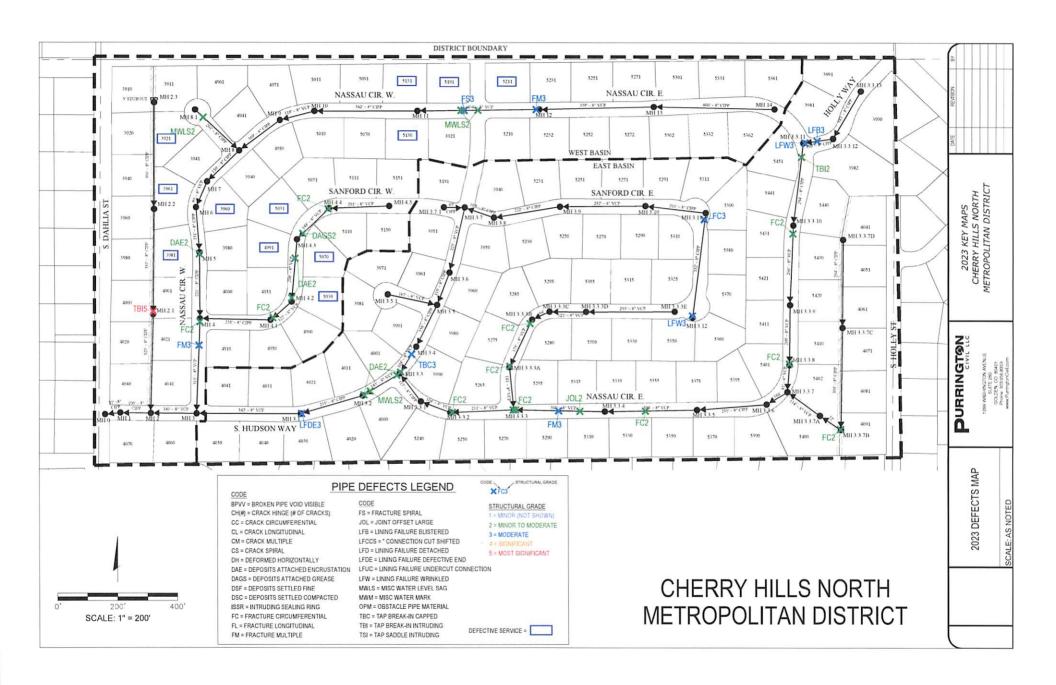
Sincerely,

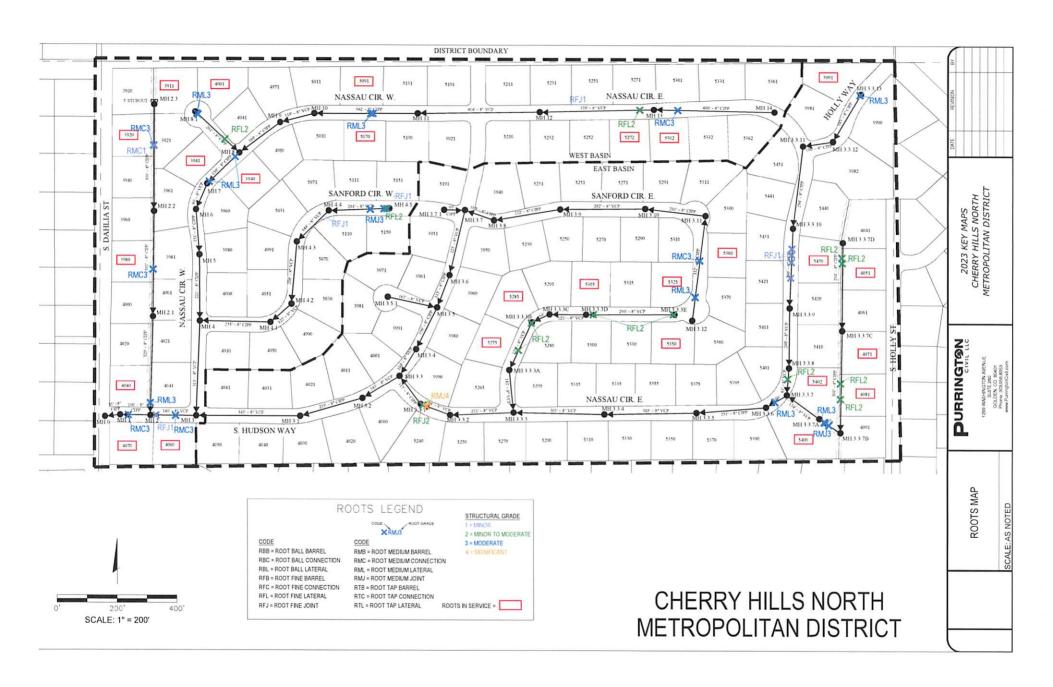
PURRINGTON CIVIL, LLC

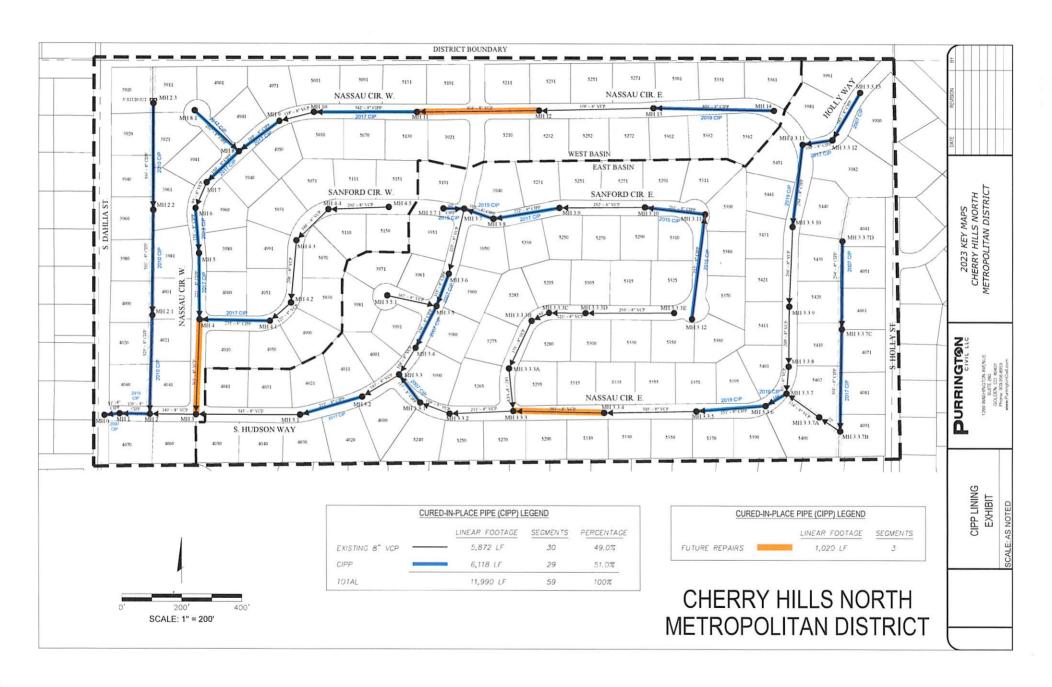
Chris Purrington, P.E.

#### Attachments:

- Pipe Defects Map
- Root Infiltration Map
- CIPP Lining Map







#### APPLICATION FOR EXEMPTION FROM AUDIT LONG FORM NAME OF GOVERNMENT Cherry Hills North Metropolitan District For the Year Ended **ADDRESS** PO Box 3110 12/31/2022 Parker, CO 80134 or fiscal year ended: CONTACT PERSON Darcy Beard PHONE 303-594-5488 **EMAIL** d.beardcpa@outlook.com CERTIFICATION OF PREPARER I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity. Kyle Beard TITLE CPA FIRM NAME (if applicable) ADDRESS 18132 House Finch Ln. Parker, CO 80134 PHONE 303-877-2063 DATE PREPARED 2/27/2023 RELATIONSHIP TO ENTITY Independent Contractor PREPARER (SIGNATURE REQUIRED) Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status YES NO

1

If Yes, date filed:

104 (3), C.R.S.]

during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-

#### PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

#### \* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

NOTE: A	ttach additional sheets as necessary.	G	overnmental	Funds		Proprietary/Fi	duciary Funds	
Line #	Description	Fund		Fund*	Description	Enterprise	Fund*	Please use this space to provide explanation of any
-	Assets		NAME OF TAXABLE PARTY.		Assets			items on this page
1-1	Cash & Cash Equivalents	\$	- \$	-	Cash & Cash Equivalents	\$ 17,870	\$ -	
1-2	Investments	\$	- \$	-	Investments	\$ 519,755	\$ -	
1-3	Receivables	\$	- \$	-	Receivables	\$ 553	\$ -	
1-4	Due from Other Entities or Funds	\$	- \$	-	Due from Other Entities or Funds	\$ -	\$ -	
1-5	Property Tax Receivable	\$	- \$	-	Other Current Assets [specify]			
	All Other Assets [specify]				Prepaid Expenses	\$ 3,383	\$ -	
1-6	Lease Receivable (as Lessor)	\$	- \$	526	Total Current Assets		\$ -	
1-7		\$	- \$	-	Capital & Right to Use Assets, net (from Part 6-4)	\$ 107,767	s -	
1-8		\$	- \$	-	Other Long Term Assets [specify]	\$ -	\$ -	
1-9		\$	- \$	-	S Participal Country of the Common Activity of Participal Country of the Country	\$ -	\$ -	
1-10		\$	- \$	-		\$ -	\$ -	
1-11	(add lines 1-1 through 1-10) TOTAL ASSETS	\$	- \$	-	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ 649,328	\$ -	
	Deferred Outflows of Resources:		***************************************	***************************************	Deferred Outflows of Resources	***************************************	4	<u>ا</u>
1-12	[specify]	\$	- \$	-	Deferred Property Tax Receivable	\$ 116,509	\$ -	
1-13	[specify]	\$	- \$	-	[specify]	\$ -	\$ -	
1-14	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	\$	- \$	-	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	\$ 116,509	\$ -	
1-15	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$	- \$		TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 765,837	\$ -	
	Liabilities				Liabilities			-
1-16	Accounts Payable	\$	- \$	-	Accounts Payable	\$ -	\$ -	
1-17	Accrued Payroll and Related Liabilities	\$	- \$	_	Accrued Payroll and Related Liabilities		\$ -	
1-18	Unearned Property Tax Revenue	\$	- \$	-	Accrued Interest Payable		\$ -	
1-19	Due to Other Entitles or Funds	\$	- \$	-	Due to Other Entities or Funds		\$ -	
1-20	All Other Current Liabilities	\$	- \$	-	All Other Current Liabilities		\$ -	
1-21	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES		- \$	-	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES		\$ -	
1-22	All Other Liabilities [specify]	\$	- \$	-	Proprietary Debt Outstanding (from Part 4-4)		\$ -	
1-23		\$	- \$	-	Other Liabilities [specify]:		\$ -	
1-24		\$	- \$	-			\$ -	
1-25		\$	- \$	-			\$ -	
1-26	(-14 E4 04 E4 00)	\$	- \$	-			\$ -	
1-27	(add lines 1-21 through 1-26) TOTAL LIABILITIES	\$	- \$	-	(add lines 1-21 through 1-26) TOTAL LIABILITIES	\$ -	\$ -	
	Deferred Inflows of Resources:				Deferred Inflows of Resources		·	
1-28	Deferred Property Taxes	\$	- \$	-	Pension/OPEB Related	*****************************	\$ -	
1-29	Lease related (as lessor)	\$	- \$	-	Other [specify] Deferred Property Tax Receivalbe	\$ 116,509		
20 E225	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS Fund Balance	\$	- \$	-	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS	\$ 116,509	\$ -	
	Nonspendable Prepaid	\$	1.		Net Position	•		1
	Nonspendable Inventory	\$	- \$ - \$		Net Investment in Capital Assets	\$ -	\$ -	
1-33	Restricted [specify]	\$	- \$		Emergency Reserves	• 7000	•	7
1-34	Committed [specify]	\$	- \$	-	Other Designations/Reserves	\$ 7,000		-
1-35	Assigned [specify]	\$	- \$		Restricted	\$ - \$ -	\$ -	-
1-36	Unassigned:	\$	- S			-	\$ -	
1-37			- 3		Undesignated/Unreserved/Unrestricted	\$ 642,328	<b>a</b> -	-
1-07	Add lines 1-31 through 1-36 This total should be the same as line 3-33				Add lines 1-31 through 1-36 This total should be the same as line 3-33			
	TOTAL FUND BALANCE	s			TOTAL NET POSITION			
1-38		\$	- \$			\$ 649,328	\$ -	
1.00	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15				Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15			
	TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND				TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET			
	BALANCE	SOUND THE CHILDREN	- \$		POSITION	¢ 705 007	•	
		Ψ	- 3			\$ 765,837	3 -	1

#### PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

		Governm	ental Funds		Proprietary/F	iduciary Funds	
Line #	Description	Fund*	Fund*	Description	Enterprise	Fund*	Please use this space to provide explanation of any
	Tax Revenue			Tax Revenue			items on this page
2-1	Property [include mills levied in Question 10-6]	\$ -	\$ -	Property [include mills levied in Question 10-6]	\$ 117,283	\$	
2-2	Specific Ownership	\$ -	\$ -	Specific Ownership	\$ 6,903	\$	-
2-3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$ -	\$	-
2-4	Other Tax Revenue [specify]:	\$ -	\$ -	Other Tax Revenue [specify]:	\$ -	\$	-
2-5		\$ -	\$ -		\$ -	\$	-
2-6		\$ -	\$ -		\$ -	\$	-
2-7		\$ -	\$ -		\$ -	\$	-
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE		\$ -	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ 124,186	\$	-
2-9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$ -	\$	-
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$	-
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$ -	\$	-
2-12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$ -	\$	-
2-13	Fire & Police Pension	\$ -	\$ -	Fire & Police Pension	\$ -	\$	-
2-14	Grants	\$ -	\$ -	Grants	\$ -	s	-
2-15	Donations	\$ -	\$ -	Donations	\$ -	\$	-
2-16	Charges for Sales and Services	\$ -	\$ -	Charges for Sales and Services	\$ -	\$	-
2-17	Rental Income	\$ -	\$ -	Rental Income	\$ -	\$	-
2-18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$ -	\$	-
2-19	Interest/Investment Income	\$ -	\$ -	Interest/Investment Income	\$ 9,004	\$	-
2-20	Tap Fees	\$ -	\$ -	Tap Fees	\$ -	\$	-
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	Proceeds from Sale of Capital Assets	\$ -	\$	-
2-22	All Other [specify]:	\$ -	\$ -	All Other [specify]:	\$ -	\$	-
2-23		\$ -	\$ -		\$ -	\$	-
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES		\$ -	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 133,190	\$	
	Other Financing Sources			Other Financing Sources			
2-25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$ -	\$	-
2-26	Lease Proceeds	\$ -	\$ -	Lease Proceeds	\$ -	\$	-
2-27	Developer Advances	\$ -	\$ -	Developer Advances	\$ -	\$	•
2-28	Other [specify]:	\$ -	\$ -	Other [specify]:	\$ -	\$	-
2-29	Add lines 2-25 through 2-28		W. 2012	Add lines 2-25 through 2-28			
	TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	TOTAL OTHER FINANCING SOURCES	\$ -	\$	GRAND TOTALS
2-30	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES		\$ -	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES		•	- \$ 133,190
UE CONT	ID TOTAL DEVENUES AND STUED FINANCING SOURCES ST	all formula (Line 2.0	O) are CDEATED #	- 6750 000 CTOD V	ψ 100,190		133,130

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

de la companya del companya de la companya del companya de la comp	PART 3 - FINANC										
			ernmen	tal Funds				Proprietary/F	iduciary Funds	Ples	ise use this space to
Line #		Fund*		Fund*	The second	Description		Enterprise	Fund*		vide explanation of any
2.4	Expenditures  Constal Covernment					Expenses					s on this page
3-1 3-2	General Government Judicial	\$		***************************************	-	General Operating & Administrative	\$	581		-	
3-2	Law Enforcement	\$	-		-	Salaries	\$	-	\$	-	
3-4	Fire	\$		\$		Payroll Taxes	\$	-	\$	-	
3-4	Highways & Streets	\$		\$	-	Contract Services			\$	-	
3-6	Solid Waste		**************	\$	-	Employee Benefits	\$		\$	-	
3-7	Contributions to Fire & Police Pension Assoc.	\$		\$	-	Insurance	\$	1,938		-	
3-8	Health	\$		\$		Accounting and Legal Fees	\$	8,555		-	
3-9	Culture and Recreation	\$		\$	-	Repair and Maintenance	\$	5,513		-	
3-10	Transfers to other districts	\$	***************************************	\$	-	Supplies	\$	851		-	
3-10		\$		\$	-	Utilities	\$	1,906		-	
3-11	Other [specify]:	\$		\$	-	Contributions to Fire & Police Pension Assoc.	\$		\$	-	
3-12		\$	-	\$	-	Other [specify] Utility Operations	\$	33,875		-	
3-13	Capital Outlay	\$		****	-	Engineering	\$	2,978		-	
3-14	Debt Service	\$	-1	\$	-	Capital Outlay	\$	-	\$		
2 45						Debt Service	r		Ţ		
3-15	Principal (should match amount in 4-4) Interest	\$	-		-	Principal (should match amount in 4-4)	\$	***************************************	\$	-	
3-16		\$	-	\$	-	Interest	\$	-		-	
3-17	Bond Issuance Costs	\$		\$	•	Bond Issuance Costs	\$	-	\$	-	
3-10	Developer Principal Repayments	\$		\$	-	Developer Principal Repayments	\$	-	<u> </u>	-	
	Developer Interest Repayments	\$	***************************************	\$	-	Developer Interest Repayments	\$	-		-	
3-20	All Other [specify]:	\$	-	\$	-	All Other [specify]: Arapahoe County Fees	\$	1,760		-	VIII-CA
3-21	Add lines 0.4 disserts 0.00	\$	-	\$	-		\$	-	\$	-	GRAND TOTAL
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	\$	-	\$	-	Add lines 3-1 through 3-21 TOTAL EXPENSES		57,957	\$	- \$	57,957
3-23	Interfund Transfers (In)	\$	-	\$	-	Net Interfund Transfers (In) Out	\$	-	\$	-	
3-24	Interfund Transfers out	\$		\$	-	Other [specify][enter negative for expense]	\$	-	\$	-	
3-25	Other Expenditures (Revenues):	\$	***************************************	\$	-	Depreciation/Amortization	\$	7,497	\$	-	
3-26		\$		\$	-	Other Financing Sources (Uses) (from line 2-28)	\$	-	\$	-	
3-27		\$		\$	-	Capital Outlay (from line 3-14)	\$	-	\$	-	
3-28		\$	-	\$	-	Debt Principal (from line 3-15, 3-18)	\$	-	\$	-	
3-29	(Add lines 3-23 through 3-28) TOTAL					(Line 3-27, plus line 3-28, less line 3-26, less line 3-25,				10	
	TRANSFERS AND OTHER EXPENDITURES	\$	-	\$		plus line 3-24) TOTAL GAAP RECONCILING ITEMS	s	(7,497)	s		
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures					Net Increase (Decrease) in Net Position		(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
	Line 2-29, less line 3-22, less line 3-29	\$		\$	-	Line 2-29, less line 3-22, plus line 3-29, less line 3-23	\$	67,736	S	-	
3-31	Fund Balance, January 1 from December 31 prior year report	\$	-	\$	-	Net Position, January 1 from December 31 prior year report	\$	581.592		_	
3-32	Prior Period Adjustment (MUST explain)	s	-	s		Prior Period Adjustment (MUST explain)	\$	1000	s		
3-33	Fund Balance, December 31 Sum of Lines 3-30, 3-31, and 3-32					Net Position, December 31 Sum of Lines 3-30, 3-31, and 3-32	Ð		3		
	This total should be the same as line 1-37.	S	-	S	-	This total should be the same as line 1-37.	s	649,328	•		

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

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	PART 4 - DI	EBT OUTSTA	NDING, I	SSUED, A	AND RETI	RED	
	Please answer the following questions by marking the appro	priate boxes.		YES	NO		Please use this space to provide any explanations or comments:
4-1	Does the entity have outstanding debt?				7		
4-2	Is the debt repayment schedule attached? If no, MUST explain:						
4-3	Is the entity current in its debt service payments? If no, MUST explain:						
4-4	Please complete the following debt schedule, if applicable: (please only include principal amounts)	Outstanding at leading of year*	ssued during year	Retired during year	Outstanding at	year-end	
		\$ - \$ \$ - \$ \$ - \$	-	\$ - \$ - \$ -	1	-	
	Lease Liabilities	T	-	\$ -	\$	- 1	
	Developer Advances	Y	-	\$ -		-	
	Other (specify): STOTAL	·	-	\$ - \$ -	\$	-	
		must agree to prior year er		-	.   2		
N/A	Please answer the following questions by marking the appropriate boxes.			YES	NO	940 July	
4-5	Does the entity have any authorized, but unissued, debt [Section 29-1-605(2) C.R.S.	]?			7		
If yes:		\$ -					
	Date the debt was authorized:						
	Does the entity intend to issue debt within the next calendar year?  How much?	\$ -					
4-7	Does the entity have debt that has been refinanced that it is still responsible for?	•					
If yes:	What is the amount outstanding?	\$ -		11.			
	Does the entity have any lease agreements?						
If yes:	What is being leased?						
	What is the original date of the lease?  Number of years of lease?						
	Is the lease subject to annual appropriation?						
	What are the annual lease payments?	\$ -			П		
	Para Para Para Para Para Para Para Para	PART 5 - CAS	H AND IN	VESTME	NTS		
	Please provide the entity's cash deposit and investment balances.			AMOUNT	TOTAL		Please use this space to provide any explanations or comments:
	YEAR-END Total of ALL Checking and Savings accounts Certificates of deposit			\$ 17,870 \$ -			
5-2	Certificates of deposit	TOTAL CA	SH DEPOSITS	-	\$	17,870	
	Investments (if investment is a mutual fund, please list underlying investments):				1.4	17,070	
	ColoTrust Plus			\$ 519,755			
				\$ 519,755			
5-3				\$ -			
				\$ -			
			INVESTMENTS		\$	519,755	
		TOTAL CASH AND I	INVESTMENTS		\$	537,625	
	Please answer the following question by marking in the appropriate box		YES	NO	N/A		
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.		<b>.</b>				
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public deposit 10.5-101, et seq. C.R.S.)? If no, MUST explain:	itory (Section 11-	7				

		- CAPITAL	AND MIGH	The state of the s		
	Please answer the following question by marking in the appropriate box			YES	NO	Please use this space to provide any explanations or comments:
	Does the entity have capitalized assets?			~		
6-2	Has the entity performed an annual inventory of capital assets in accordance with	Section 29-1-506, C.	R.S.? If no,	~		
	MUST explain:					
6-3		Balance -				
	Complete the following Capital & Right-To-Use Assets table for GOVERNMENTAL FUNDS:	beginning of the	Additions	Deletions	Year-End Balance	
		year 1	2			
	Land	\$ -	\$ -	\$ -	\$ -	
	Buildings		\$ -	\$ -	\$ -	*
	Machinery and equipment	\$ -	\$ -	\$ -	\$ -	
	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -	
	Infrastructure	\$ -	\$ -	\$ -	\$ -	1
	Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -	
			\$ -	\$ -	\$ -	
		\$ -	A	\$ -	\$ -	
		\$ -		\$ -	- T	
			\$ -	\$ -		
		\$ -			\$ -	
	TOTAL	\$ -	\$ -	\$ -	\$ -	
		Balance -				
6-4	Complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS:	beginning of the	Additions	Deletions	Year-End Balance	
		year*				
	Land	\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	
			\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	s -	
		\$ -	\$ -	\$ -	\$ -	
	9	\$ -	·	\$ -		
		\$ -		\$ -	7	
		\$ 294,267		\$ -		
		\$ (179,003)		************************	\$ (186,500)	
		\$ -		\$ -	\$ -	
	TOTAL			\$ -	\$ 107,767	
		Must agree to prior year				
		n accordance with the go			lay on line 3-14 and capitalized	
		accordance min ine ge	orimoni o capitalizat	on policy. House c	Apidin drif discrepancy	
m)		PART 7 - PE	NSION INF	ORMATION	ON	
				YES	NO	Please use this space to provide any explanations or comments:
7-1	Does the entity have an "old hire" firefighters' pension plan?				<b>V</b>	riease use this space to provide any explanations of comments:
	Does the entity have a volunteer firefighters' pension plan?					
	Who administers the plan?					
	•					
	Indicate the contributions from:	_				
	Tax (property, SO, sales, etc.):		\$ -			
	State contribution amount:		\$ -			
	Other (gifts, donations, etc.);		\$ -			
	Griss, Igries, donations, etc.).					
		TOTAL	5 -			

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

	PART 8 - BI	UDGETINE	ORMATION		
	Please answer the following question by marking in the appropriate box	YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:	v			The state of the s
8-2	Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.?	v			
	If no, MUST explain:		П		
If yes:	Please indicate the amount appropriated for each fund separately for the year reported				
	Governmental/Proprietary Fund Name Total Appropria				
	Eneterprise \$	226,502			
	S	-			
	\$	-			
R.M.	PART 9 - TAX PAYE	ER'S BILL C	F RIGHTS (	(TABOR)	
	Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(	1.0	7		
	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent e requirement. All governments should determine if they meet this requirement of TABOR.	mergency reserve			
	PART 10 - G	ENERAL IN	IFORMATIO	N	
	Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity?			v	
If yes:	Date of formation:				
10-2	Has the entity changed its name in the past or current year?			<b>✓</b>	
If Yes:	NEW name		]		
	The Truth of the T				
	PRIOR name				
10-3	Is the entity a metropolitan district?				
10-4	Please indicate what services the entity provides:		(200.00)		
10-5	Does the entity have an agreement with another government to provide services?		7		
If yes:	List the name of the other governmental entity and the services provided:				
10-6	Does the entity have a certified mill levy?				
If yes:	Please provide the number of mills levied for the year reported (do not enter \$ amounts):				
	Bond Redemption mills 0.00 General/Other mills 8.26				
	Total mills 8.28	***************************************			
SCHOOL STREET	Place use this space to provide any add	No. of London		made manufactural training	

		THE REAL PROPERTY.	OSA USE ON	LY		
Entity Wide:	General Fund			Governmental Funds		Notes
Inrestricted Cash & Investments	\$ 537,625 Unrestricted Fund Bala	n \$		Total Tax Revenue	\$	
Current Liabilities	\$ - Total Fund Balance	\$		Revenue Paying Debt Service	\$	
Deferred Inflow	\$ 116,509 PY Fund Balance	\$		Total Revenue	\$	
	Total Revenue	\$		Total Debt Service Principal	\$	
	Total Expenditures	\$		Total Debt Service Interest	\$	
overnmental	Interfund In	\$				
otal Cash & Investments	\$ - Interfund Out	\$		Enterprise Funds		
ransfers In	\$ - Proprietary			Net Position	S	649,328
ransfers Out	\$ - Current Assets	S	541,561	PY Net Position	s	581,592
roperty Tax	\$ - Deferred Outflow	\$		Government-Wide		
ebt Service Principal	\$ - Current Liabilities	\$		Total Outstanding Debt	S	
otal Expenditures	\$ - Deferred Inflow	\$		Authorized but Unissued	S	
otal Developer Advances	\$ - Cash & Investments	\$		Year Authorized		1/0/1900
otal Developer Repayments	\$ - Principal Expense	\$				

### PART 12 - GOVERNING BODY APPROVAL Please answer the following question by marking in the appropriate box YES NO 12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

#### Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

#### Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- \* The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, each individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

	Print the names of <u>ALL</u> members of the governing body below.	A <u>MAJORITY</u> of the members of the governing body must complete and sign in the column below.			
	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have			
	Harold Roberts	personally reviewed and approve this application for exemption from audit.  Signed Date: My term Expires:			
	Full Name				
2	Daniel Conway	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed Date:  My term Expires:			
STATE A SECTION	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have			
3	Geoff Landry	personally reviewed and approve this application for exemption from audit.  Signed			
	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have			
4	Keith Bierman	bersonally reviewed and approve this application for exemption from audit.    Date:   My term Expires:			
	Full Name	attent that I am a duly aleated as a malestad beautiful and the I beautiful			
5		I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed Date:  My term Expires:			
HER MARKET	Full Name	attent that I am a duly placted or appointed board markey and that I have			
6		I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed Date:  My term Expires:			
	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have			
		personally reviewed and approve this application for exemption from audit.  Signed			

# DARCY BEARD CERTIFIED PUBLIC ACCOUNTANT 6050 POWELL ROAD PARKER, COLORADO 80134 Mobile 303-594-5488

**Accountant's Compilation Report** 

**Board of Directors Cherry Hills North Metropolitan District** 

I have compiled the accompanying Treasurer's Report of Cherry Hills North Metropolitan District and the related Statement of Net Assets and Statement of Revenues and Expenditures for the two months ending February 28, 2023. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any form of assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with the Statements for Accounting and Review Services issued by the American Institute for Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's assets, liabilities, equity, revenue and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

I am not independent with respect to Cherry Hills North Metropolitan District.

Darcy Beard Certified Public Accountant March 15, 2023

### CHERRY HILLS NORTH METROPOLITAN DISTRICT TREASURER'S REPORT

January 1, 2023 through February 28, 2023

<u>REVENUES</u>		ACTUAL 2023	BUDGET 2023	R	BUDGET EMAINING
Property Taxes	\$	45,066.99	\$ 116,509	\$	71,442
Ownership Taxes		1,182.18	6,800		5,618
Investment Income		3,920.55	8,000		4,079
TOTAL REVENUES	\$	50,169.72	\$ 131,309	\$	81,139
<u>EXPENDITURES</u>					
Accounting/Management Expense	\$	-	\$ 12,000	\$	12,000
Audit Expense		-	500		500
Capital Outlay		-	-		-
County Fees		676.00	1,746		1,070
Dues		317.91	500		182
Election Expense		-	3,500		3,500
Engineering Expense		-	10,000		10,000
Entrance Maintenance		1,024.00	3,500		2,476
Hillcrest Outfall Line Expense		2,058.42	8,000		5,942
Insurance & Directors Bonds		2,090.00	2,090		-
Legal Fees		843.38	2,500		1,657
Line Maintenance & Repair		5,726.60	7,800		2,073
Miscellaneous Expense		10.00	600		590
Office Expense		-	1,450		1,450
Sewer Treatment Charge		1,887.00	7,549		5,662
Utilities		-	1,870		1,870
Sewer Line Replacement Reserve		-	86,250		86,250
Entrance Maintenance Reserve			5,000		5,000
TOTAL EXPENDITURES	\$	14,633.31	\$ 154,855	\$	140,222

## CHERRY HILLS NORTH METROPOLITAN DISTRICT STATEMENT OF NET ASSETS FEBRUARY 28, 2023

#### **ASSETS**

First Bank Checking	\$	10,403.38
First Bank Savings		5,570.06
ColoTrust Plus (4.775%)		569,801.09
Outfall Line Reserve		975.00
Cash with County Treasurer		-
Property Tax Receivable		71,442.04
Prepaid Expenses		-
Capital Assets - Net		107,766.05
TOTAL ASSETS	\$	765,957.62
LIABILITIES & NET ASSETS		
an area of the 17 tool to		
Accounts Payable	\$	9,613.08
Deferred Property Tax		71,442.04
Total Current Liabilites	\$	81,055.12
NET ASSETS		
Net Assets - Unrestricted		649,366.09
Change in Net Assets		35,536.41
Total Net Assets		684,902.50
		<u> </u>
TOTAL LIABILITIES & NET ASSETS	\$	765,957.62

### CHERRY HILLS NORTH METROPOLITAN DISTRICT STATEMENT OF REVENUES & EXPENDITURES FOR THE TWO MONTHS ENDING FEBRUARY 28, 2023

#### **REVENUES**

Property Taxes Ownership Taxes Investment Income	\$	45,066.99 1,182.18 3,920.55
TOTAL REVENUES	\$	50,169.72
<u>EXPENDITURES</u>		
Accounting/Management Expense	\$	-
Audit Expense		-
County Fees		676.00
Depreciation Expense		-
Dues		317.91
Engineering Expense		-
Entrance Maintenance		1,024.00
Hillcrest Outfall Line Expense		2,058.42
Insurance & Directors Bonds		2,090.00
Legal Fees		843.38
Line Maintenance & Repair		5,726.60
Office Expense		10.00
Sewer Treatment Charge		1,887.00
Utilities	_	
TOTAL EXPENDITURES	\$	14,633.31
Change in Net Assets	\$	35,536.41
Net Assets - Beginning of Year	\$	649,366.09
Net Assets - End of Month	\$	684,902.50

# CHERRY HILLS NORTH METROPOLITAN DISTRICT CASH DISBURSEMENTS March 16, 2023

·		CHECK		
<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>NUMBER</u>		TOTAL
Colorado Lighting Inc	Entrance Maintenance	2604		\$ 1,024.00
Darcy Beard CPA	Acctg/Mgmt	2605	2,720.00	3,023.60
	Postage		3.60	
	Storage		300.00	
DES Pipeline Maintenance	Maintenance & Repair	2606		5,726.60
Erb Law, LLC	Legal	2607		843.38
Hillcrest Water & Sanitation	2023 Treatment Qtr 2	2608	1,887.00	3,945.42
	Outfall Line Loan Pmts		2,058.42	
Kyle Beard CPA	2022 Audit Exemption	2609		500.00
Purrington Civil LLC	Engineering	2606		1,327.50
TOTAL CASH DISBURSEMENTS				\$16,390.50