

**NOTICE OF MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY HILLS NORTH METROPOLITAN DISTRICT**

March 25, 2021

Please take notice the meeting of the Board of Directors of the Cherry Hills North Metropolitan District will be held via Webex on Thursday, March 25, 2021 at 7:30 a.m. To join the meeting log into www.webex.com, Meeting number 182 596 3418, Host Key 137967, Meeting Password 2021CHNMarch25, Video Address 1825963418@webex.com or call 1-415-655-0001, Access code 182 596 3418, Numeric Meeting Password 20212466. Alternatively, email Darcy Beard, CPA at darcybeardcpa@comcast.net by 4:30 on March 24, 2021 to request an email of the invitation to the meeting. Business to be conducted at the meeting will include:

| | <u>Page</u> |
|--|-------------|
| 1. Public Comment | |
| 2. Approval of the Minutes – November 12, 2020 | 1 |
| 3. Financial Reports December 31, 2020 | 3 |
| 4. Financial Reports February 28, 2021 | 7 |
| 5. Accounts Payable- March 25, 2021 | 11 |
| 6. Resolution to Establish 2021 Date, Time & Place for Regular Meetings of the Board of Directors for 2021 | 12 |
| 7. Approval of 2020 Audit Exemption | 13 |
| 8. Engineering Report | 22 |
| 9. Old Business | |
| 10. New Business | |
| 11. Adjournment | |

RECORD OF PROCEEDINGS
THE BOARD OF DIRECTORS
CHERRY HILLS NORTH METROPOLITAN DISTRICT

A meeting of the Board of Directors of Cherry Hills North Metropolitan District was held via Webex due to COVID-19 at 7:00 a.m. on the 12th day of November 2020.

Present: Harold Roberts, President
Dan Conway, Vice President
Keith Bierman, Secretary
Geoff Landry, Treasurer
Marcus McAskin, Director
Darcy Beard, CPA

Guests: None

Director Roberts noted that a quorum of the Board was present and therefore called the meeting of the Board of Directors of the Cherry Hills North Metropolitan District to order.

APPROVAL OF MINUTES

The minutes of the meeting held September 10, 2020 were reviewed. Director Roberts made a motion to approve the minutes. The motion was seconded by Director Conway upon vote, the minutes were approved.

FINANCIAL REPORT

Ms. Beard distributed the compilation report for the ten months ending October 31, 2020. Director Conway made a motion to accept the compilation report. The motion was seconded by Director McAskin, upon vote, unanimously passed.

CASH DISBURSEMENTS

Ms. Beard presented the Schedule of Cash Disbursements totaling \$8,079.78. After review, Director McAskin, made a motion to approve the cash disbursements. The motion was seconded by Director Landry, upon vote unanimously approved.

2021 BUDGET HEARING

Director Roberts opened the 2021 Budget Hearing at 7:45 am. The Directors reviewed the 2021 Proposed Budget. At 7:50 Director Roberts closed the 2021 Budget Hearing.

RESOLUTION TO ADOPT 2021 BUDGET

Director Conway made a motion to approve the 2021 Proposed Budget. The motion was seconded by Director Landry and upon vote, unanimously approved.

RESOLUTION TO SET MILL LEVIES

Ms. Beard presented the Resolution to Set Mill Levies. After review, Director McAskin made a motion to approve the resolution. The motion was seconded by Director Bierman, and upon vote, unanimously approved.

RESOLUTION TO APPROPRIATE SUMS OF MONEY

Ms. Beard presented the Resolution to Appropriate Sums of Money. After review, Director McAskin made a motion to approve the resolution. The motion was seconded by Director Bierman, and upon vote, unanimously approved.

OLD BUSINESS

Director McAskin asked Ms. Beard to contact Xcel Energy to have the meter which was removed re-installed.

ADJOURNMENT

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 8:30 a.m.

MINUTES APPROVED:

Harold Roberts

Daniel Conway

Geoff Landry

Marcus McAskin

Keith Bierman

**DARCY BEARD
CERTIFIED PUBLIC ACCOUNTANT
20363 E. TOP-T RANCH PLACE
PARKER, COLORADO 80134
Mobile 303-594-5488**

Accountant's Compilation Report

**Board of Directors
Cherry Hills North Metropolitan District**

I have compiled the accompanying Treasurer's Report of Cherry Hills North Metropolitan District and the related Statement of Net Assets and Statement of Revenues and Expenditures for the year ending December 31,2020. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any form of assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with the Statements for Accounting and Review Services issued by the American Institute for Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's assets, liabilities, equity, revenue and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

I am not independent with respect to Cherry Hills North Metropolitan District.

**Darcy Beard
Certified Public Accountant
March 24, 2021**

**CHERRY HILLS NORTH METROPOLITAN DISTRICT
TREASURER'S REPORT**

January 1, 2020 through December 31, 2020

| <u>REVENUES</u> | ACTUAL <u>2020</u> | BUDGET <u>2020</u> | BUDGET <u>REMAINING</u> |
|--------------------------------|-----------------------|-----------------------|----------------------------|
| Property Taxes | \$ 107,120.22 | \$ 107,169 | \$ 49 |
| Ownership Taxes | 7,594.49 | 6,800 | (794) |
| Investment Income | <u>2,640.25</u> | <u>5,320</u> | <u>2,680</u> |
| TOTAL REVENUES | \$ 117,354.96 | \$ 119,289 | \$ 1,934 |
| | | | |
| <u>EXPENDITURES</u> | | | |
| Accounting/Management Expense | \$ 7,053.75 | \$ 11,500 | \$ 4,446 |
| Audit Expense | 450.00 | 1,000 | 550 |
| Capital Outlay | - | - | - |
| County Fees | 1,608.03 | 1,607 | (1) |
| Dues | 354.61 | 450 | 95 |
| Election Expense | 47.60 | 2,500 | 2,452 |
| Engineering Expense | 4,740.00 | 10,000 | 5,260 |
| Entrance Maintenance | - | 4,000 | 4,000 |
| Hillcrest Outfall Line Expense | 1,408.61 | 34,789 | 33,380 |
| Insurance & Directors Bonds | 1,860.00 | 2,100 | 240 |
| Legal Fees | - | 5,000 | 5,000 |
| Line Maintenance & Repair | 5,645.30 | 6,520 | 875 |
| Miscellaneous Expense | 282.64 | 500 | 217 |
| Office Expense | 642.75 | 750 | 107 |
| Sewer Treatment Charge | 25,988.00 | 25,988 | - |
| Utilities | 1,468.87 | 1,550 | 81 |
| Sewer Line Replacement Reserve | - | 86,250 | 86,250 |
| Entrance Maintenance Reserve | - | 5,000 | - |
| TOTAL EXPENDITURES | <u>\$ 51,550.16</u> | <u>\$ 199,504</u> | <u>\$ 142,954</u> |

SEE ACCOMPANYING ACCOUNTANT'S REPORT.

**CHERRY HILLS NORTH METROPOLITAN DISTRICT
STATEMENT OF NET ASSETS
December 31, 2020**

ASSETS

| | |
|----------------------------|----------------------|
| First Bank Checking | \$ 11,925.31 |
| First Bank Savings | 5,564.10 |
| ColoTrust Plus | 378,540.07 |
| Outfall Line Reserve | 975.00 |
| Cash with County Treasurer | 524.31 |
| Property Tax Receivable | 107,077.00 |
| Prepaid Expenses | 4,048.25 |
| Capital Assets - Net | <u>122,760.95</u> |
| TOTAL ASSETS | <u>\$ 631,414.99</u> |

LIABILITIES & NET ASSETS

| | |
|---------------------------|-------------------|
| Accounts Payable | \$ - |
| Deferred Property Tax | <u>107,077.00</u> |
| Total Current Liabilities | \$ 107,077.00 |

NET ASSETS

| | |
|--------------------------------|----------------------|
| Net Assets - Unrestricted | 467,780.64 |
| Change in Net Assets | <u>56,557.35</u> |
| Total Net Assets | <u>524,337.99</u> |
| TOTAL LIABILITIES & NET ASSETS | <u>\$ 631,414.99</u> |

SEE ACCOMPANYING ACCOUNTANT'S REPORT.

**CHERRY HILLS NORTH METROPOLITAN DISTRICT
STATEMENT OF REVENUES & EXPENDITURES
FOR THE YEAR ENDING DECEMBER 31, 2020**

REVENUES

| | |
|-------------------|-----------------|
| Property Taxes | \$ 107,120.22 |
| Ownership Taxes | 7,594.49 |
| Investment Income | <u>2,640.25</u> |
| TOTAL REVENUES | \$ 117,354.96 |

EXPENDITURES

| | |
|--------------------------------|---------------------|
| Accounting/Management Expense | \$ 7,053.75 |
| Audit Expense | 450.00 |
| County Fees | 1,608.03 |
| Depreciation Expense | 9,247.45 |
| Dues | 354.61 |
| Engineering Expense | 4,740.00 |
| Entrance Maintenance | - |
| Hillcrest Outfall Line Expense | 1,408.61 |
| Insurance & Directors Bonds | 1,860.00 |
| Legal Fees | - |
| Line Maintenance & Repair | 5,645.30 |
| Office Expense | 972.99 |
| Sewer Treatment Charge | 25,988.00 |
| Utilities | <u>1,468.87</u> |
| TOTAL EXPENDITURES | <u>\$ 60,797.61</u> |

| | |
|----------------------|--------------|
| Change in Net Assets | \$ 56,557.35 |
|----------------------|--------------|

| | |
|--------------------------------|----------------------|
| Net Assets - Beginning of Year | <u>\$ 467,780.64</u> |
|--------------------------------|----------------------|

| | |
|---------------------------|-----------------------------|
| Net Assets - End of Month | <u><u>\$ 524,337.99</u></u> |
|---------------------------|-----------------------------|

SEE ACCOMPANYING ACCOUNTANT'S REPORT.

**DARCY BEARD
CERTIFIED PUBLIC ACCOUNTANT
20363 E. TOP-T RANCH PLACE
PARKER, COLORADO 80134
Mobile 303-594-5488**

Accountant's Compilation Report

**Board of Directors
Cherry Hills North Metropolitan District**

I have compiled the accompanying Treasurer's Report of Cherry Hills North Metropolitan District and the related Statement of Net Assets and Statement of Revenues and Expenditures for the two months ending February 28, 2021. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any form of assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with the Statements for Accounting and Review Services issued by the American Institute for Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's assets, liabilities, equity, revenue and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

I am not independent with respect to Cherry Hills North Metropolitan District.

**Darcy Beard
Certified Public Accountant
March 24, 2021**

**CHERRY HILLS NORTH METROPOLITAN DISTRICT
TREASURER'S REPORT**

January 1, 2021 through February 28, 2021

| <u>REVENUES</u> | ACTUAL <u>2021</u> | BUDGET <u>2021</u> | BUDGET <u>REMAINING</u> |
|--------------------------------|-----------------------|-----------------------|----------------------------|
| Property Taxes | \$ 45,374.48 | \$ 107,077 | \$ 61,703 |
| Ownership Taxes | 1,177.93 | 7,000 | 5,822 |
| Investment Income | <u>59.02</u> | <u>400</u> | <u>341</u> |
| TOTAL REVENUES | \$ 46,611.43 | \$ 114,477 | \$ 67,866 |
| | | | |
| <u>EXPENDITURES</u> | | | |
| Accounting/Management Expense | \$ - | \$ 11,500 | \$ 11,500 |
| Audit Expense | - | 4,500 | 4,500 |
| Capital Outlay | - | 50,000 | 50,000 |
| County Fees | 680.62 | 1,606 | 925 |
| Dues | - | 425 | 425 |
| Election Expense | - | - | - |
| Engineering Expense | 3,014.15 | 10,000 | 6,986 |
| Entrance Maintenance | - | 10,000 | 10,000 |
| Hillcrest Outfall Line Expense | - | 6,118 | 6,118 |
| Insurance & Directors Bonds | - | 2,100 | 2,100 |
| Legal Fees | 496.00 | 5,000 | 4,504 |
| Line Maintenance & Repair | 5,419.20 | 6,539 | 1,120 |
| Miscellaneous Expense | 44.33 | 350 | 306 |
| Office Expense | - | 1,000 | 1,000 |
| Sewer Treatment Charge | 4,048.25 | 16,193 | 12,145 |
| Utilities | - | 1,550 | 1,550 |
| Sewer Line Replacement Reserve | - | 86,250 | 86,250 |
| Entrance Maintenance Reserve | - | 5,000 | 5,000 |
| TOTAL EXPENDITURES | <u>\$ 13,702.55</u> | <u>\$ 218,131</u> | <u>\$ 204,428</u> |

SEE ACCOMPANYING ACCOUNTANT'S REPORT.

**CHERRY HILLS NORTH METROPOLITAN DISTRICT
STATEMENT OF NET ASSETS
February 28, 2021**

ASSETS

| | |
|----------------------------|----------------------|
| First Bank Checking | \$ 11,925.31 |
| First Bank Savings | 5,564.10 |
| ColoTrust Plus | 424,995.19 |
| Outfall Line Reserve | 975.00 |
| Cash with County Treasurer | - |
| Property Tax Receivable | 61,702.52 |
| Prepaid Expenses | - |
| Capital Assets - Net | <u>122,760.95</u> |
| TOTAL ASSETS | <u>\$ 627,923.07</u> |

LIABILITIES & NET ASSETS

| | |
|---------------------------|------------------|
| Accounts Payable | \$ 8,973.68 |
| Deferred Property Tax | <u>61,702.52</u> |
| Total Current Liabilities | \$ 70,676.20 |

NET ASSETS

| | |
|---------------------------|-------------------|
| Net Assets - Unrestricted | 524,337.99 |
| Change in Net Assets | <u>32,908.88</u> |
| Total Net Assets | <u>557,246.87</u> |

| | |
|--------------------------------|----------------------|
| TOTAL LIABILITIES & NET ASSETS | <u>\$ 627,923.07</u> |
|--------------------------------|----------------------|

**CHERRY HILLS NORTH METROPOLITAN DISTRICT
STATEMENT OF REVENUES & EXPENDITURES
FOR THE TWO MONTHS ENDING FEBRUARY 28, 2021**

REVENUES

| | |
|-----------------------|---------------------|
| Property Taxes | \$ 45,374.48 |
| Ownership Taxes | 1,177.93 |
| Investment Income | <u>59.02</u> |
| TOTAL REVENUES | \$ 46,611.43 |

EXPENDITURES

| | |
|--------------------------------|---------------------|
| Accounting/Management Expense | \$ - |
| Audit Expense | - |
| County Fees | 680.62 |
| Depreciation Expense | - |
| Dues | - |
| Engineering Expense | 3,014.15 |
| Entrance Maintenance | - |
| Hillcrest Outfall Line Expense | - |
| Insurance & Directors Bonds | - |
| Legal Fees | 496.00 |
| Line Maintenance & Repair | 5,419.20 |
| Office Expense | 44.33 |
| Sewer Treatment Charge | 4,048.25 |
| Utilities | <u>-</u> |
| TOTAL EXPENDITURES | \$ 13,702.55 |

| | |
|--------------------------------|-----------------------------|
| Change in Net Assets | \$ 32,908.88 |
| Net Assets - Beginning of Year | <u>\$ 524,337.99</u> |
| Net Assets - End of Month | <u><u>\$ 557,246.87</u></u> |

SEE ACCOMPANYING ACCOUNTANT'S REPORT.

**CHERRY HILLS NORTH METROPOLITAN DISTRICT
CASH DISBURSEMENTS
March 25, 2021**

| <u>PAYEE</u> | <u>DESCRIPTION</u> | <u>CHECK NUMBER</u> | <u>TOTAL</u> |
|---------------------------------------|------------------------------|-------------------------|----------------------------|
| Darcy Beard CPA | Acctg/Mgmt | 2563 | \$ 2,450.00 |
| | Office Supplies | | 289.70 |
| DES Pipeline Maintenance | Video/Line Cleaning | 2564 | 5,419.20 |
| Hillcrest Water & Sanitation District | Sewer Treatment - Qtr 2 2021 | 2565 | 4,048.25 |
| Kyle Beard CPA | Audit Exemption | 2566 | 475.00 |
| Purrington Civil LLC | Engineering | 2567 | 3,014.15 |
| Seter & Vander Wall PC | Legal | 2568 | 496.00 |
| Special District Association | Dues | 2569 | 433.60 |
| The Villager | Budget Notice | 2570 | 44.33 |
| Xcel Energy | Utilities | 2571 | 572.32 |
| TOTAL CASH DISBURSEMENTS | | | <u>\$ 17,242.55</u> |

RESOLUTION

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHERRY HILLS NORTH METROPOLITAN DISTRICT ESTABLISHING THE DATE, TIME AND PLACE FOR REGULAR MEETING OF THE BOARD OF DIRECTORS FOR 2021.

WHEREAS, C.R.S §24-6-402(2) (c) requires the designation of the places of posting of notice of the regular meetings of the Board of Directors of the District; and

WHEREAS, the Board wishes to identify the dates, times and location of the Board's regularly scheduled meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cherry Hills North Metropolitan District as follows:

1. Regular meeting of the Board of Directors of the Cherry Hills North Metropolitan District shall be held on the second Thursday of each calendar month, commencing at 7:30 a.m. at Duffey's Bakery Patio Café, 4994 E Hampden Avenue, Denver, CO 80110. During the COVID-19 pandemic meetings may be held via Webex.
2. Notice of each such scheduled meeting shall be posted on the District's website at www.chnorthmetro.us.

DONE AND RESOLVED THIS 25th day of March 2021.

CHERRY HILLS NORTH METROPOLITAN DISTRICT

By: _____
President

ATTEST:

By: _____
Secretary

APPLICATION FOR EXEMPTION FROM AUDIT

LONG FORM

NAME OF GOVERNMENT
ADDRESS

| |
|--|
| Cherry Hills North Metropolitan District |
| PO Box 3110 |
| Parker, CO 80134 |
| |
| |
| Darcy Beard |
| 303-594-5488 |
| darcybeardcpa@comcast.net |
| |

For the Year Ended
12/31/20
or fiscal year ended:

CONTACT PERSON
PHONE
EMAIL
FAX

CERTIFICATION OF PREPARER

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

| | |
|---------------------------|-------------------------------------|
| NAME: | Kyle Beard |
| TITLE | CPA |
| FIRM NAME (if applicable) | |
| ADDRESS | 9330 Longstone Dr. Parker, CO 80134 |
| PHONE | 303-877-2063 |
| DATE PREPARED | 03/23/21 |
| RELATIONSHIP TO ENTITY | Independent Contractor |

PREPARER (SIGNATURE REQUIRED)

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

| | | | |
|--|--------------------------|-------------------------------------|---------------------|
| | YES | NO | |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> | If Yes, date filed: |

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

| Line # | Description | Governmental Funds | | Description | Proprietary/Fiduciary Funds | |
|---------------------|---|--------------------|-------|---|-----------------------------|-------|
| | | Fund* | Fund* | | Enterprise | Fund* |
| Assets | | | | Assets | | |
| 1-1 | Cash & Cash Equivalents | \$ - | \$ - | Cash & Cash Equivalents | \$ 17,489 | \$ - |
| 1-2 | Investments | \$ - | \$ - | Investments | \$ 378,540 | \$ - |
| 1-3 | Receivables | \$ - | \$ - | Receivables | \$ - | \$ - |
| 1-4 | Due from Other Entities or Funds | \$ - | \$ - | Due from Other Entities or Funds | \$ 524 | \$ - |
| | All Other Assets [specify...] | | | Other Current Assets | \$ 5,023 | \$ - |
| 1-5 | | \$ - | \$ - | | | |
| 1-6 | | \$ - | \$ - | Total Current Assets | \$ 401,577 | \$ - |
| 1-7 | | \$ - | \$ - | Capital Assets, net (from Part 6-4) | \$ 122,761 | \$ - |
| 1-8 | | \$ - | \$ - | Other Long Term Assets [specify...] | \$ - | \$ - |
| 1-9 | | \$ - | \$ - | | \$ - | \$ - |
| 1-10 | | \$ - | \$ - | | \$ - | \$ - |
| 1-11 | (add lines 1-1 through 1-10) TOTAL ASSETS | \$ - | \$ - | (add lines 1-1 through 1-10) TOTAL ASSETS | \$ 524,338 | \$ - |
| 1-12 | TOTAL DEFERRED OUTFLOWS OF RESOURCES | \$ - | \$ - | TOTAL DEFERRED OUTFLOWS OF RESOURCES | \$ 107,077 | \$ - |
| 1-13 | TOTAL ASSETS AND DEFERRED OUTFLOWS | \$ - | \$ - | TOTAL ASSETS AND DEFERRED OUTFLOWS | \$ 631,415 | \$ - |
| Liabilities | | | | Liabilities | | |
| 1-14 | Accounts Payable | \$ - | \$ - | Accounts Payable | \$ - | \$ - |
| 1-15 | Accrued Payroll and Related Liabilities | \$ - | \$ - | Accrued Payroll and Related Liabilities | \$ - | \$ - |
| 1-16 | Accrued Interest Payable | \$ - | \$ - | Accrued Interest Payable | \$ - | \$ - |
| 1-17 | Due to Other Entities or Funds | \$ - | \$ - | Due to Other Entities or Funds | \$ - | \$ - |
| 1-18 | All Other Current Liabilities | \$ - | \$ - | All Other Current Liabilities | \$ - | \$ - |
| 1-19 | TOTAL CURRENT LIABILITIES | \$ - | \$ - | TOTAL CURRENT LIABILITIES | \$ - | \$ - |
| 1-20 | All Other Liabilities [specify...] | \$ - | \$ - | Proprietary Debt Outstanding (from Part 4-4) | \$ - | \$ - |
| 1-21 | | \$ - | \$ - | Other Liabilities [specify...]: | \$ - | \$ - |
| 1-22 | | \$ - | \$ - | | \$ - | \$ - |
| 1-23 | | \$ - | \$ - | | \$ - | \$ - |
| 1-24 | | \$ - | \$ - | | \$ - | \$ - |
| 1-25 | | \$ - | \$ - | | \$ - | \$ - |
| 1-26 | | \$ - | \$ - | | \$ - | \$ - |
| 1-27 | | \$ - | \$ - | | \$ - | \$ - |
| 1-28 | (add lines 1-19 through 1-27) TOTAL LIABILITIES | \$ - | \$ - | (add lines 1-19 through 1-27) TOTAL LIABILITIES | \$ - | \$ - |
| 1-29 | TOTAL DEFERRED INFLOWS OF RESOURCES | \$ - | \$ - | TOTAL DEFERRED INFLOWS OF RESOURCES | \$ 107,077 | \$ - |
| Fund Balance | | | | Net Position | | |
| 1-30 | Nonspendable Prepaid | \$ - | \$ - | Net Investment in Capital Assets | \$ - | \$ - |
| 1-31 | Nonspendable Inventory | \$ - | \$ - | | | |
| 1-32 | Restricted [specify...] | \$ - | \$ - | Emergency Reserves | \$ 3,000 | \$ - |
| 1-33 | Committed [specify...] | \$ - | \$ - | Other Designations/Reserves | \$ - | \$ - |
| 1-34 | Assigned [specify...] | \$ - | \$ - | Restricted | \$ - | \$ - |
| 1-35 | Unassigned: | \$ - | \$ - | Undesignated/Unreserved/Unrestricted | \$ 521,338 | \$ - |
| 1-36 | Add lines 1-30 through 1-35 This total should be the same as line 3-33 TOTAL FUND BALANCE | \$ - | \$ - | Add lines 1-30 through 1-35 This total should be the same as line 3-33 TOTAL NET POSITION | \$ 524,338 | \$ - |
| 1-37 | Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE | \$ - | \$ - | Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION | \$ 631,415 | \$ - |

Please use this space to provide explanation of any items on this page

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

| Line # | Description | Governmental Funds | | Description | Proprietary/Fiduciary Funds | | | |
|--------------------------------|---|--------------------|-------|---|-----------------------------|-------|---------------------|--|
| | | Fund* | Fund* | | Enterprise | Fund* | | |
| Tax Revenue | | | | Tax Revenue | | | | Please use this space to provide explanation of any items on this page |
| 2-1 | Property [include mills levied in Question 10-6] | \$ - | \$ - | Property [include mills levied in Question 10-6] | \$ 107,120 | \$ - | | |
| 2-2 | Specific Ownership | \$ - | \$ - | Specific Ownership | \$ 7,594 | \$ - | | |
| 2-3 | Sales and Use Tax | \$ - | \$ - | Sales and Use Tax | \$ - | \$ - | | |
| 2-4 | Other Tax Revenue [specify...]: | \$ - | \$ - | Other Tax Revenue [specify...]: | \$ - | \$ - | | |
| 2-5 | | \$ - | \$ - | | \$ - | \$ - | | |
| 2-6 | | \$ - | \$ - | | \$ - | \$ - | | |
| 2-7 | | \$ - | \$ - | | \$ - | \$ - | | |
| 2-8 | Add lines 2-1 through 2-7 TOTAL TAX REVENUE | \$ - | \$ - | Add lines 2-1 through 2-7 TOTAL TAX REVENUE | \$ 114,715 | \$ - | | |
| 2-9 | Licenses and Permits | \$ - | \$ - | Licenses and Permits | \$ - | \$ - | | |
| 2-10 | Highway Users Tax Funds (HUTF) | \$ - | \$ - | Highway Users Tax Funds (HUTF) | \$ - | \$ - | | |
| 2-11 | Conservation Trust Funds (Lottery) | \$ - | \$ - | Conservation Trust Funds (Lottery) | \$ - | \$ - | | |
| 2-12 | Community Development Block Grant | \$ - | \$ - | Community Development Block Grant | \$ - | \$ - | | |
| 2-13 | Fire & Police Pension | \$ - | \$ - | Fire & Police Pension | \$ - | \$ - | | |
| 2-14 | Grants | \$ - | \$ - | Grants | \$ - | \$ - | | |
| 2-15 | Donations | \$ - | \$ - | Donations | \$ - | \$ - | | |
| 2-16 | Charges for Sales and Services | \$ - | \$ - | Charges for Sales and Services | \$ - | \$ - | | |
| 2-17 | Rental Income | \$ - | \$ - | Rental Income | \$ - | \$ - | | |
| 2-18 | Fines and Forfeits | \$ - | \$ - | Fines and Forfeits | \$ - | \$ - | | |
| 2-19 | Interest/Investment Income | \$ - | \$ - | Interest/Investment Income | \$ 2,640 | \$ - | | |
| 2-20 | Tap Fees | \$ - | \$ - | Tap Fees | \$ - | \$ - | | |
| 2-21 | Proceeds from Sale of Capital Assets | \$ - | \$ - | Proceeds from Sale of Capital Assets | \$ - | \$ - | | |
| 2-22 | All Other [specify...]: | \$ - | \$ - | All Other [specify...]: | \$ - | \$ - | | |
| 2-23 | | \$ - | \$ - | | \$ - | \$ - | | |
| 2-24 | Add lines 2-8 through 2-23 TOTAL REVENUES | \$ - | \$ - | Add lines 2-8 through 2-23 TOTAL REVENUES | \$ 117,355 | \$ - | | |
| Other Financing Sources | | | | Other Financing Sources | | | | |
| 2-25 | Debt Proceeds | \$ - | \$ - | Debt Proceeds | \$ - | \$ - | | |
| 2-26 | Developer Advances | \$ - | \$ - | Developer Advances | \$ - | \$ - | | |
| 2-27 | Other [specify...]: | \$ - | \$ - | Other [specify...]: | \$ - | \$ - | | |
| 2-28 | Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES | \$ - | \$ - | Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES | \$ - | \$ - | | |
| 2-29 | Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES | \$ - | \$ - | Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES | \$ 117,355 | \$ - | | |
| | | | | | | | GRAND TOTALS | \$ 117,355 |

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

| Line # | Description | Governmental Funds | | Description | Proprietary/Fiduciary Funds | | Please use this space to provide explanation of any items on this page |
|--------|--|--------------------|-------|--|-----------------------------|-------|--|
| | | Fund* | Fund* | | Enterprise | Fund* | |
| | Expenditures | | | Expenses | | | |
| 3-1 | General Government | \$ - | \$ - | General Operating & Administrative | \$ 643 | \$ - | |
| 3-2 | Judicial | \$ - | \$ - | Salaries | \$ - | \$ - | |
| 3-3 | Law Enforcement | \$ - | \$ - | Payroll Taxes | \$ - | \$ - | |
| 3-4 | Fire | \$ - | \$ - | Contract Services | \$ - | \$ - | |
| 3-5 | Highways & Streets | \$ - | \$ - | Employee Benefits | \$ - | \$ - | |
| 3-6 | Solid Waste | \$ - | \$ - | Insurance | \$ 1,860 | \$ - | |
| 3-7 | Contributions to Fire & Police Pension Assoc. | \$ - | \$ - | Accounting and Legal Fees | \$ 7,545 | \$ - | |
| 3-8 | Health | \$ - | \$ - | Repair and Maintenance | \$ 7,054 | \$ - | |
| 3-9 | Culture and Recreation | \$ - | \$ - | Supplies | \$ 643 | \$ - | |
| 3-10 | Transfers to other districts | \$ - | \$ - | Utilities | \$ 1,469 | \$ - | |
| 3-11 | Other [specify...]: | \$ - | \$ - | Contributions to Fire & Police Pension Assoc. | \$ - | \$ - | |
| 3-12 | | \$ - | \$ - | Other [specify...] Utility Operations | \$ 25,988 | \$ - | |
| 3-13 | | \$ - | \$ - | Other [specify...] Engineering | \$ 4,740 | \$ - | |
| 3-14 | Capital Outlay | \$ - | \$ - | Capital Outlay | \$ - | \$ - | |
| | Debt Service | | | Debt Service | | | |
| 3-15 | Principal | \$ - | \$ - | Principal | \$ - | \$ - | |
| 3-16 | Interest | \$ - | \$ - | Interest | \$ - | \$ - | |
| 3-17 | Bond Issuance Costs | \$ - | \$ - | Bond Issuance Costs | \$ - | \$ - | |
| 3-18 | Developer Principal Repayments | \$ - | \$ - | Developer Principal Repayments | \$ - | \$ - | |
| 3-19 | Developer Interest Repayments | \$ - | \$ - | Developer Interest Repayments | \$ - | \$ - | |
| 3-20 | All Other [specify...]: | \$ - | \$ - | All Other [specify...]: Arapahoe County Fees | \$ 1,608 | \$ - | |
| 3-21 | | \$ - | \$ - | | \$ - | \$ - | |
| 3-22 | Add lines 3-1 through 3-21 | \$ - | \$ - | Add lines 3-1 through 3-21 | \$ 51,550 | \$ - | GRAND TOTAL |
| | TOTAL EXPENDITURES | \$ - | \$ - | TOTAL EXPENSES | \$ 51,550 | \$ - | \$ 51,550 |
| 3-23 | Interfund Transfers (In) | \$ - | \$ - | Net Interfund Transfers (In) Out | \$ - | \$ - | |
| 3-24 | Interfund Transfers Out | \$ - | \$ - | Other [specify...][enter negative for expense] | \$ - | \$ - | |
| 3-25 | Other Expenditures (Revenues): | \$ - | \$ - | Depreciation | \$ 9,247 | \$ - | |
| 3-26 | | \$ - | \$ - | Other Financing Sources (Uses) (from line 2-28) | \$ - | \$ - | |
| 3-27 | | \$ - | \$ - | Capital Outlay (from line 3-14) | \$ - | \$ - | |
| 3-28 | | \$ - | \$ - | Debt Principal (from line 3-15, 3-18) | \$ - | \$ - | |
| 3-29 | (Add lines 3-23 through 3-28) | \$ - | \$ - | (Line 3-26, plus line 3-27, less line 3-24, less line 3-25) | \$ (9,247) | \$ - | |
| | TOTAL TRANSFERS AND OTHER EXPENDITURES | \$ - | \$ - | TOTAL GAAP RECONCILING ITEMS | \$ (9,247) | \$ - | |
| 3-30 | Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, plus line 3-29 | \$ - | \$ - | Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, plus line 3-23, less line 3-24 | \$ 56,557 | \$ - | |
| 3-31 | Fund Balance, January 1 from December 31 prior year report | \$ - | \$ - | Net Position, January 1 from December 31 prior year report | \$ 467,781 | \$ - | |
| 3-32 | Prior Period Adjustment (MUST explain) | \$ - | \$ - | Prior Period Adjustment (MUST explain) | \$ - | \$ - | |
| 3-33 | Fund Balance, December 31 | | | Net Position, December 31 | | | |
| | Sum of Line 3-30, 3-31, and 3-32 | \$ - | \$ - | Line 3-30 plus line 3-31 | \$ 524,338 | \$ - | |
| | This total should be the same as line 1-36. | \$ - | \$ - | This total should be the same as line 1-36. | \$ 524,338 | \$ - | |

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

YES NO

Please use this space to provide any explanations or comments:

- 4-1 Does the entity have outstanding debt? YES NO
- 4-2 Is the debt repayment schedule attached? If no, MUST explain: YES NO
- 4-3 Is the entity current in its debt service payments? If no, MUST explain: YES NO

4-4 Please complete the following debt schedule, if applicable: (please only include principal amounts)

| | Outstanding at beginning of year* | Issued during year | Retired during year | Outstanding at year-end |
|--------------------------|-----------------------------------|--------------------|---------------------|-------------------------|
| General obligation bonds | \$ - | \$ - | \$ - | \$ - |
| Revenue bonds | \$ - | \$ - | \$ - | \$ - |
| Notes/Loans | \$ - | \$ - | \$ - | \$ - |
| Leases | \$ - | \$ - | \$ - | \$ - |
| Developer Advances | \$ - | \$ - | \$ - | \$ - |
| Other (specify): | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ - | \$ - | \$ - | \$ - |

*must agree to prior year ending balance

Please answer the following questions by marking the appropriate boxes.

YES NO

- 4-5 Does the entity have any authorized, but unissued, debt? YES NO
 If yes: How much? \$ -
 Date the debt was authorized: _____
- 4-6 Does the entity intend to issue debt within the next calendar year? YES NO
 If yes: How much? \$ -
- 4-7 Does the entity have debt that has been refinanced that it is still responsible for? YES NO
 If yes: What is the amount outstanding? \$ -
- 4-8 Does the entity have any lease agreements? YES NO
 If yes: What is being leased? _____
 What is the original date of the lease? _____
 Number of years of lease? _____
 Is the lease subject to annual appropriation? YES NO
 What are the annual lease payments? \$ -

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

AMOUNT TOTAL

Please use this space to provide any explanations or comments:

| | | | | |
|--|------------|--|-------------------|--|
| 5-1 YEAR-END Total of ALL Checking and Savings accounts | \$ 17,489 | | | |
| 5-2 Certificates of deposit | \$ - | | | |
| TOTAL CASH DEPOSITS | | | \$ 17,489 | |
| Investments (if investment is a mutual fund, please list underlying investments): | | | | |
| 5-3 ColoTrust Plus | \$ 378,540 | | | |
| | \$ - | | | |
| | \$ - | | | |
| | \$ - | | | |
| TOTAL INVESTMENTS | | | \$ 378,540 | |
| TOTAL CASH AND INVESTMENTS | | | \$ 396,029 | |

Please answer the following question by marking in the appropriate box

YES NO N/A

- 5-4 Are the entity's investments legal in accordance with Section 24-75-601, et. seq., C.R.S.? YES NO N/A
- 5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain: YES NO N/A

PART 6 - CAPITAL ASSETS

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

- 6-1 Does the entity have capitalized assets? YES NO
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain: YES NO

| 6-3 Complete the following Capital Assets table for GOVERNMENTAL FUNDS: | Balance - beginning of the year* | Additions | Deletions | Year-End Balance |
|---|----------------------------------|-------------|-------------|------------------|
| Land | \$ - | \$ - | \$ - | \$ - |
| Buildings | \$ - | \$ - | \$ - | \$ - |
| Machinery and equipment | \$ - | \$ - | \$ - | \$ - |
| Furniture and fixtures | \$ - | \$ - | \$ - | \$ - |
| Infrastructure | \$ - | \$ - | \$ - | \$ - |
| Construction In Progress (CIP) | \$ - | \$ - | \$ - | \$ - |
| Other (explain): | \$ - | \$ - | \$ - | \$ - |
| Accumulated Depreciation (Enter a negative, or credit, balance) | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ - | \$ - | \$ - | \$ - |

| 6-4 Complete the following Capital Assets table for PROPRIETARY FUNDS: | Balance - beginning of the year* | Additions | Deletions | Year-End Balance |
|--|----------------------------------|-------------------|-------------|-------------------|
| Land | \$ - | \$ - | \$ - | \$ - |
| Buildings | \$ - | \$ - | \$ - | \$ - |
| Machinery and equipment | \$ - | \$ - | \$ - | \$ - |
| Furniture and fixtures | \$ - | \$ - | \$ - | \$ - |
| Infrastructure | \$ - | \$ - | \$ - | \$ - |
| Construction In Progress (CIP) | \$ - | \$ - | \$ - | \$ - |
| Other (explain): Property and Equipment | \$ 294,267 | \$ - | \$ - | \$ 294,267 |
| Accumulated Depreciation (Enter a negative, or credit, balance) | \$ (162,259) | \$ (9,247) | \$ - | \$ (171,506) |
| TOTAL | \$ 132,008 | \$ (9,247) | \$ - | \$ 122,761 |

*must agree to prior year ending balance

PART 7 - PENSION INFORMATION

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

- 7-1 Does the entity have an "old hire" firemen's pension plan? YES NO
- 7-2 Does the entity have a volunteer firemen's pension plan? YES NO
- If yes: Who administers the plan?

Indicate the contributions from:

| | |
|---|-------------|
| Tax (property, SO, sales, etc.): | \$ - |
| State contribution amount: | \$ - |
| Other (gifts, donations, etc.): | \$ - |
| TOTAL | \$ - |
| What is the monthly benefit paid for 20 years of service per retiree as of Jan 1? | \$ - |

PART 8 - BUDGET INFORMATION

Please answer the following question by marking in the appropriate box

| | | YES | NO | N/A |
|-----|--|-------------------------------------|--------------------------|--------------------------|
| 8-1 | Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8-2 | Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Please use this space to provide any explanations or comments:

If yes: Please indicate the amount budgeted for each fund for the year reported

| Fund Name | Budgeted Expenditures/Expenses |
|------------|--------------------------------|
| Enterprise | \$ 199,504 |
| | \$ - |
| | \$ - |
| | \$ - |

PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box

| | | YES | NO |
|-----|---|-------------------------------------|--------------------------|
| 9-1 | Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]? Note: An election to exempt the government from the spending limitations of TABOR does not exempt the | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Please use this space to provide any explanations or comments:

PART 10 - GENERAL INFORMATION

Please answer the following question by marking in the appropriate box

| | | YES | NO | | | | | | |
|-----------------------|---|-------------------------------------|-------------------------------------|---------------------|-------|--------------------|--------------|--|--|
| 10-1 | Is this application for a newly formed governmental entity? If yes: Date of formation: <input style="width: 150px; height: 30px;" type="text"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | | | | |
| 10-2 | Has the entity changed its name in the past or current year? If Yes: NEW name <input style="width: 390px; height: 30px;" type="text"/> PRIOR name <input style="width: 390px; height: 30px;" type="text"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | | | | |
| 10-3 | Is the entity a metropolitan district? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 10-4 | Please indicate what services the entity provides: <input style="width: 450px; height: 20px;" type="text" value="Sewer services & maintenance services"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 10-5 | Does the entity have an agreement with another government to provide services? If yes: List the name of the other governmental entity and the services provided: <input style="width: 450px; height: 20px;" type="text" value="Hillcrest Water & Sanitation District - outfall line maintenance agreement"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 10-6 | Does the entity have a certified mill levy? If yes: Please provide the number of <u>mills</u> levied for the year reported (do not enter \$ amounts): | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| | <table border="1" style="border-collapse: collapse;"> <tr> <td style="padding: 2px;">Bond Redemption mills</td> <td style="text-align: right; padding: 2px;">0.000</td> </tr> <tr> <td style="padding: 2px;">General/Other mills</td> <td style="text-align: right; padding: 2px;">8.281</td> </tr> <tr style="background-color: #0056b3; color: white;"> <td style="padding: 2px;">Total mills</td> <td style="text-align: right; padding: 2px;">8.281</td> </tr> </table> | Bond Redemption mills | 0.000 | General/Other mills | 8.281 | Total mills | 8.281 | | |
| Bond Redemption mills | 0.000 | | | | | | | | |
| General/Other mills | 8.281 | | | | | | | | |
| Total mills | 8.281 | | | | | | | | |

Please use this space to provide any explanations or comments:

Please use this space to provide any additional explanations or comments not previously included:

OSA USE ONLY

| Entity Wide: | | General Fund | | Governmental Funds | | Notes |
|---------------------------------|------------|-------------------------|------------|------------------------------|-------------|-------|
| Unrestricted Cash & Investments | \$ 396,029 | Unrestricted Fund Balan | \$ - | Total Tax Revenue | \$ - | |
| Current Liabilities | \$ - | Total Fund Balance | \$ - | Revenue Paying Debt Service | \$ - | |
| Deferred Inflow | \$ 107,077 | PY Fund Balance | \$ - | Total Revenue | \$ - | |
| | | Total Revenue | \$ - | Total Debt Service Principal | \$ - | |
| | | Total Expenditures | \$ - | Total Debt Service Interest | \$ - | |
| | | Interfund In | \$ - | | | |
| | | Interfund Out | \$ - | Enterprise Funds | | |
| Governmental | | Proprietary | | Net Position | \$ 524,338 | |
| Total Cash & Investments | \$ - | Current Assets | \$ 401,577 | PY Net Position | \$ 467,781 | |
| Transfers In | \$ - | Deferred Outflow | \$ 107,077 | Government-Wide | | |
| Transfers Out | \$ - | Current Liabilities | \$ - | Total Outstanding Debt | \$ - | |
| Property Tax | \$ - | Deferred Inflow | \$ 107,077 | Authorized but Unissued | \$ - | |
| Debt Service Principal | \$ - | Cash & Investments | \$ 396,029 | Year Authorized | \$ 01/00/00 | |
| Total Expenditures | \$ - | Principal Expense | \$ - | | | |
| Total Developer Advances | \$ - | | | | | |
| Total Developer Repayments | \$ - | | | | | |

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES

NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
 - b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

Print the names of ALL members of the governing body below.

A MAJORITY of the members of the governing body must complete and sign in the column below.

| | Full Name | |
|---|----------------|---|
| 1 | Harold Roberts | I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____ |
| 2 | Daniel Conway | I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____ |
| 3 | Marcus McAskin | I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____ |
| 4 | Geoff Landry | I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____ |
| 5 | Keith Bierman | I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____ |
| 6 | | I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____ |
| 7 | | I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____ |

MEMORANDUM

Date: March 16, 2021

To: Board of Directors
Cherry Hills North Metropolitan District

From: Chris Purrington, P.E.

Re: 2021 Sanitary Sewer Maintenance Program

2021 SANITARY SEWER MAINTENANCE

The District's Sanitary Sewer Maintenance Program consists of a two (2) year jet cleaning and video cycle. The District is divided into two (2) basins, the East Basin (6,792 linear feet) and the West Basin (5,198 linear feet). During even numbered years, the East Basin is jet cleaned and the West Basin is inspected by video. During odd numbered years, the West Basin is jet cleaned and the East Basin is inspected by video.

The 2021 Sanitary Sewer Maintenance Program was completed by Dale's Environmental Services (DES) and reviewed by our office. The following is a summary of the 2021 Program.

1. Jet Cleaning Program

The 2021 Jet Cleaning Program consisted of cleaning the West Basin. DES completed the cleaning on January 12, 2021.

2. Video Program

The 2021 Video Program consisted of video inspection of the East Basin. DES completed the video inspection on January 14, 2021.

Video Inspection Summary

Below is a summary of the 2021 Video Program

- **Roots**

Roots were minimal and no lines in this Basin required root cutting.

- **Roots in Service Lines**

Four (4) service connections with roots were identified. We recommend that letters be provided, including photos of the blocked service lines, as a courtesy to the homeowner. The addresses with root blockage are listed below.

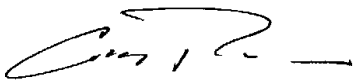
| Service Line Addresses |
|-------------------------------|
| 3991 South Holly Way |
| 5420 Nassau Circle East |
| 4071 South Holly Street |
| 5370 Sanford Circle East |

- **Pipe Repairs**

Based on our review, there are no pipe defects that warrant repair. As a result, we do not recommend a repair project in 2021.

Please do not hesitate to contact me with any questions or if you need additional information.

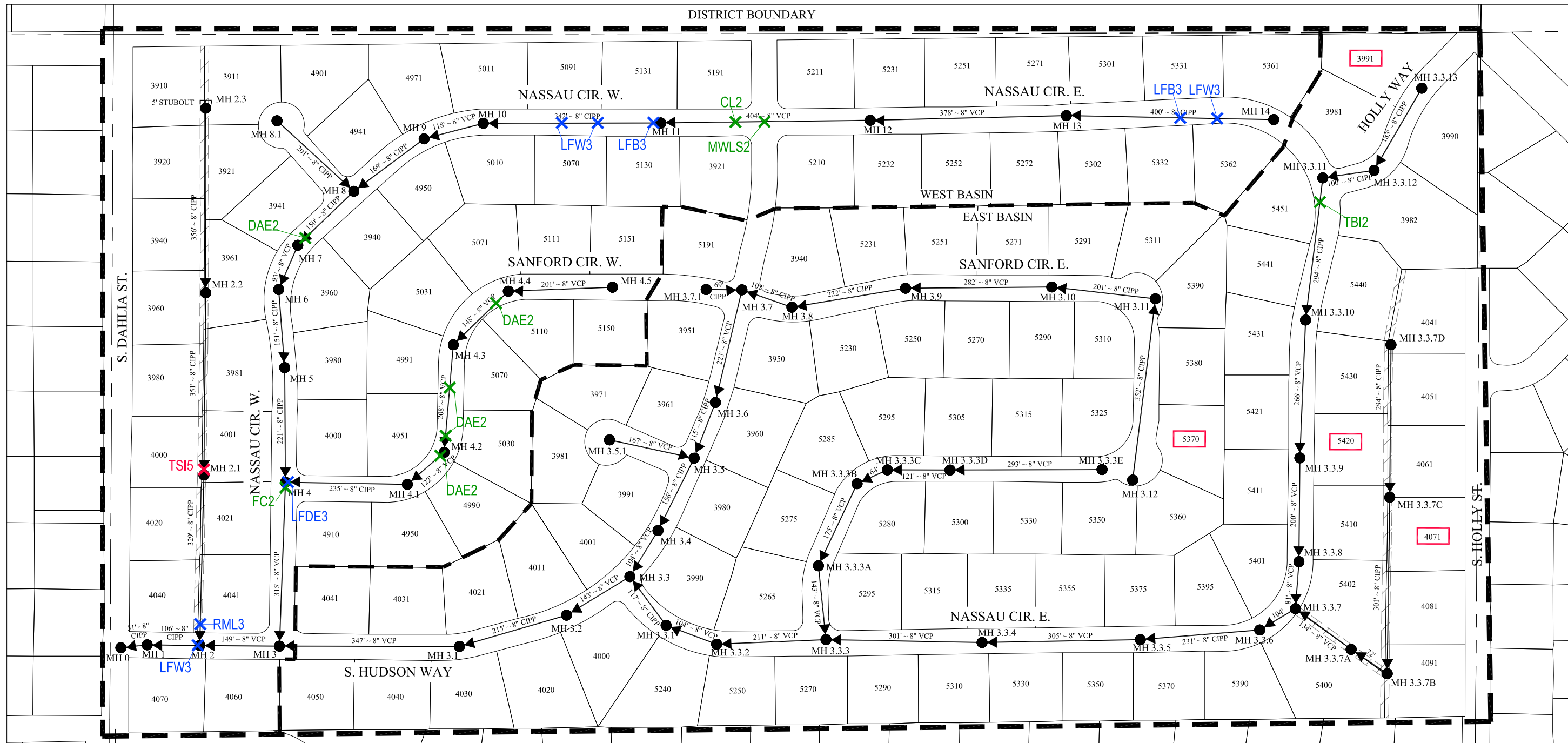
Sincerely,
PURRINGTON CIVIL, LLC



Chris Purrington, P.E.

Attachments:

- Pipe Defects Map
- Root Infiltration Map
- CIPP Lining Map



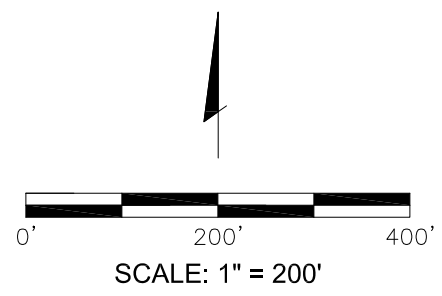
| REVISION | DATE | BY |
|----------|------|----|
| | | |
| | | |
| | | |

2021 KEY MAPS
CHERRY HILLS NORTH
METROPOLITAN DISTRICT

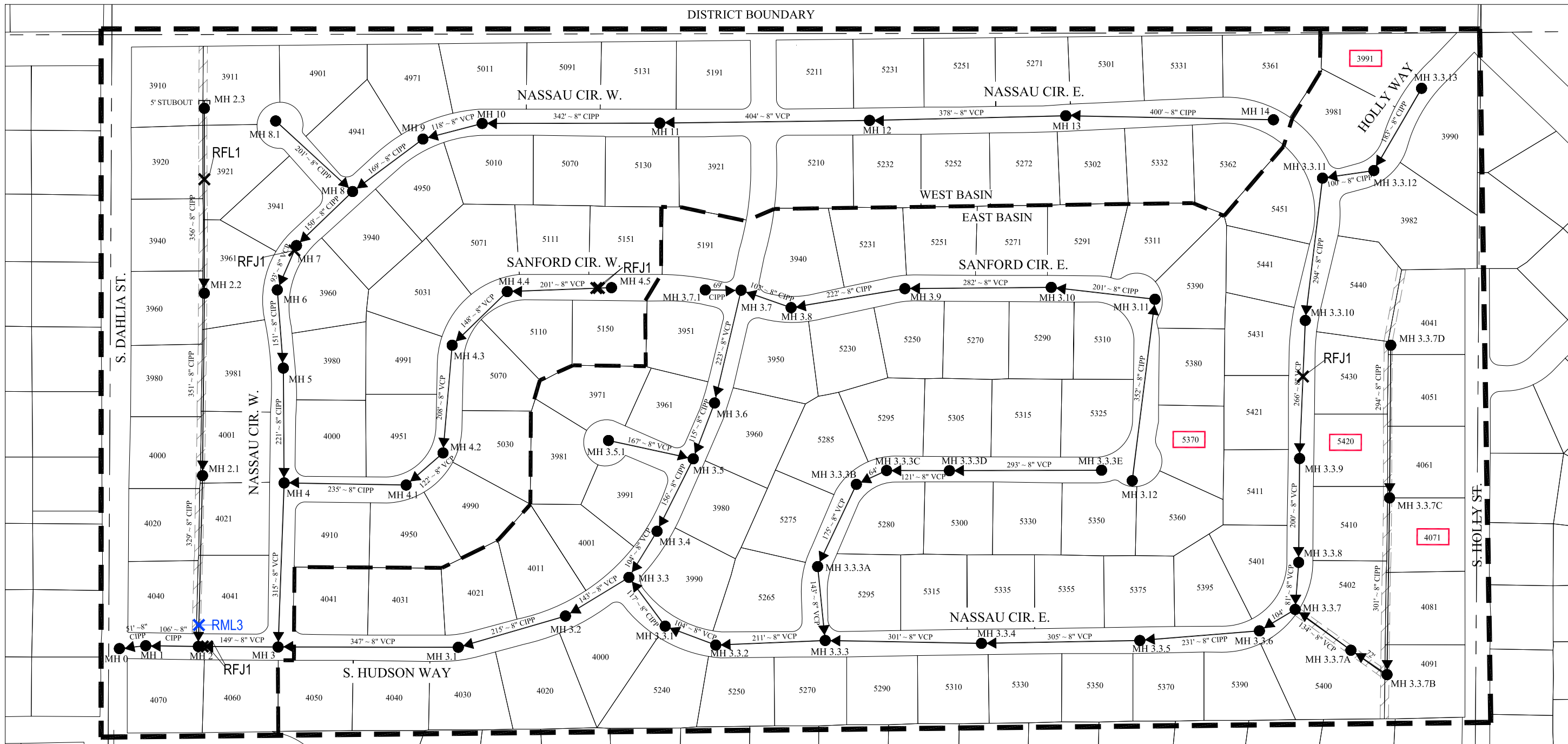
PURRINGTON
CIVIL LLC
1289 WASHINGTON AVENUE
SUITE 260
GOLDEN, CO 80401
Phone: 303.956.8363
www.PurrringtonCivil.com

2021 DEFECTS MAP
SCALE: AS NOTED

| PIPE DEFECTS LEGEND | | CODE | STRUCTURAL GRADE |
|--------------------------------------|---|-----------------------|--|
| CODE | | STRUCTURAL GRADE | |
| BPVV = BROKEN PIPE VOID VISIBLE | CODE | 1 = MINOR (NOT SHOWN) | |
| CH(#) = CRACK HINGE (# OF CRACKS) | FS = FRACTURE SPIRAL | 2 = MINOR TO MODERATE | |
| CC = CRACK CIRCUMFERENTIAL | JOL = JOINT OFFSET LARGE | 3 = MODERATE | |
| CL = CRACK LONGITUDINAL | LFB = LINING FAILURE BLISTERED | 4 = SIGNIFICANT | |
| CM = CRACK MULTIPLE | LFCCS = " CONNECTION CUT SHIFTED | 5 = MOST SIGNIFICANT | |
| CS = CRACK SPIRAL | LFDE = LINING FAILURE DETACHED | | |
| DH = DEFORMED HORIZONTALLY | LFDE = LINING FAILURE DEFECTIVE END | | |
| DAE = DEPOSITS ATTACHED ENCRUSTATION | LFUC = LINING FAILURE UNDERCUT CONNECTION | | |
| DAGS = DEPOSITS ATTACHED GREASE | LFW = LINING FAILURE WRINKLED | | |
| DSF = DEPOSITS SETTLED FINE | MWLS = MISC WATER LEVEL SAG | | |
| DSC = DEPOSITS SETTLED COMPACTED | MWM = MISC WATER MARK | | |
| ISSR = INTRUDING SEALING RING | OPM = OBSTACLE PIPE MATERIAL | | |
| FC = FRACTURE CIRCUMFERENTIAL | TBC = TAP BREAK-IN CAPPED | | |
| FL = FRACTURE LONGITUDINAL | TBI = TAP BREAK-IN INTRUDING | | |
| FM = FRACTURE MULTIPLE | TSI = TAP SADDLE INTRUDING | | |
| | | ROOTS IN SERVICE = | |



CHERRY HILLS NORTH METROPOLITAN DISTRICT

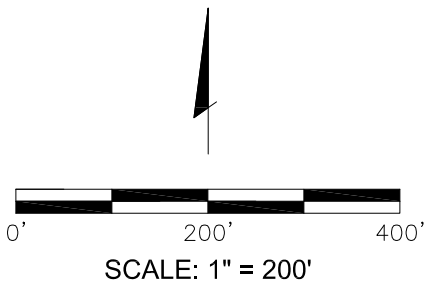


ROOTS LEGEND

- CODE**
- RBB = ROOT BALL BARREL
 - RBC = ROOT BALL CONNECTION
 - RBL = ROOT BALL LATERAL
 - RFB = ROOT FINE BARREL
 - RFC = ROOT FINE CONNECTION
 - RFL = ROOT FINE LATERAL
 - RFJ = ROOT FINE JOINT

- CODE**
- RMB = ROOT MEDIUM BARREL
 - RMC = ROOT MEDIUM CONNECTION
 - RML = ROOT MEDIUM LATERAL
 - RMJ = ROOT MEDIUM JOINT
 - RTB = ROOT TAP BARREL
 - RTC = ROOT TAP CONNECTION
 - RTL = ROOT TAP LATERAL

- STRUCTURAL GRADE**
- 1 = MINOR
 - 2 = MINOR TO MODERATE
 - 3 = MODERATE
 - 4 = SIGNIFICANT
- ROOTS IN SERVICE =



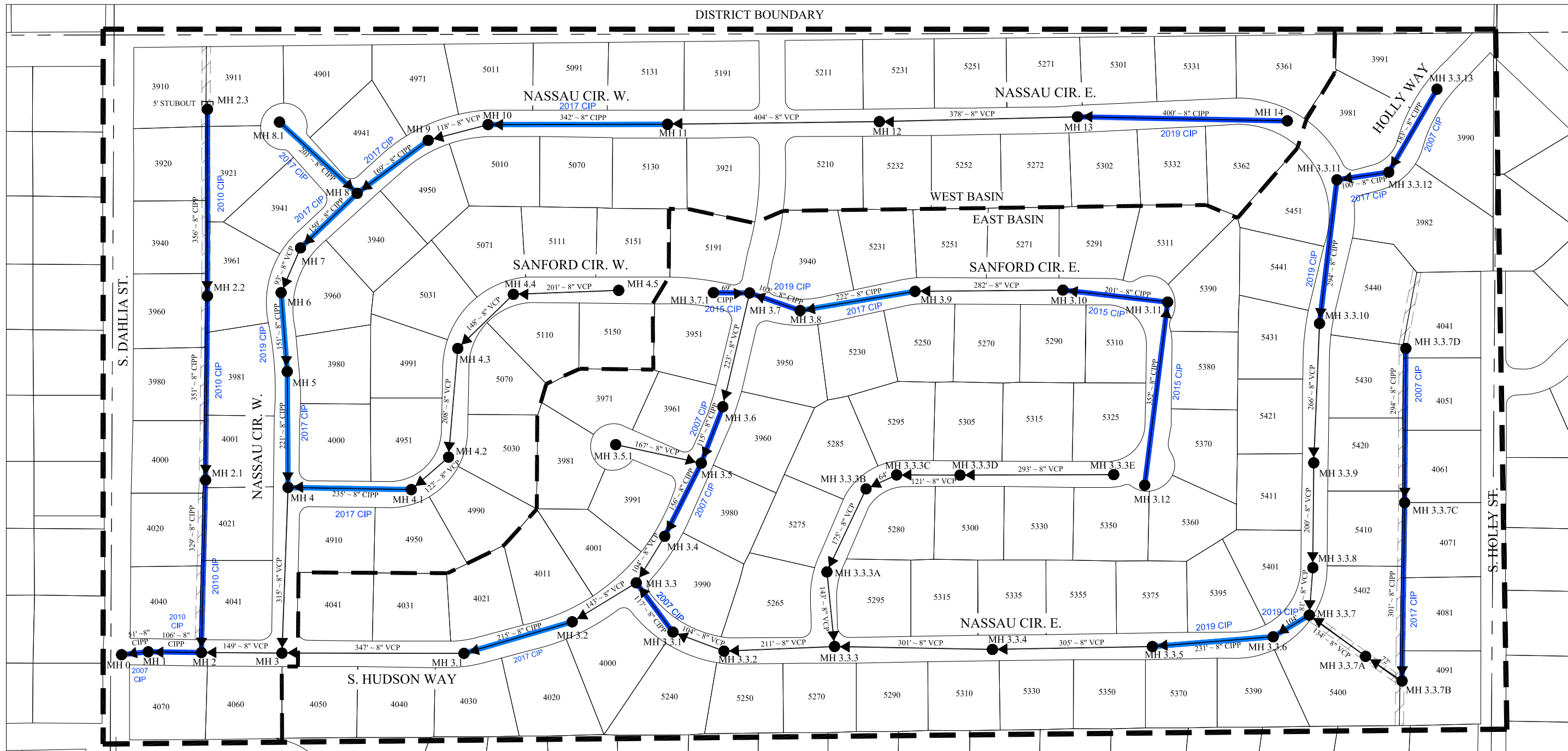
CHERRY HILLS NORTH METROPOLITAN DISTRICT

| REVISION | DATE | BY |
|----------|------|----|
| | | |
| | | |
| | | |

2021 KEY MAPS
CHERRY HILLS NORTH
METROPOLITAN DISTRICT

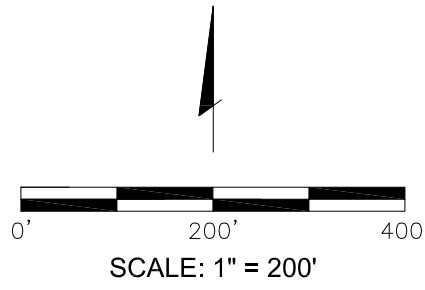
PURRINGTON CIVIL LLC
1289 WASHINGTON AVENUE
SUITE 260
GOLDEN, CO 80401
Phone: 303.956.8363
www.PurrringtonCivil.com

ROOTS MAP
SCALE: AS NOTED



CURED-IN-PLACE PIPE (CIPP) LEGEND

| | LINEAR FOOTAGE | SEGMENTS | PERCENTAGE |
|-----------------|------------------|-----------|-------------|
| EXISTING 8" VCP | 5,872 LF | 30 | 49.0% |
| CIPP | 6,118 LF | 29 | 51.0% |
| TOTAL | 11,990 LF | 59 | 100% |



CHERRY HILLS NORTH METROPOLITAN DISTRICT

| DATE | REVISION | BY |
|------|----------|----|
| | | |
| | | |

2021 KEY MAPS
CHERRY HILLS NORTH
METROPOLITAN DISTRICT

PURRINGTON
CIVIL LLC
1299 WASHINGTON AVENUE
SUITE 280
GOLDEN, CO 80401
Phone: 303.956.8363
www.PurrringtonCivil.com

CIPP LINING
EXHIBIT
SCALE: AS NOTED