**RECORD OF PROCEEDINGS**

**THE BOARD OF DIRECTORS**

**CHERRY HILLS NORTH METROPOLITAN DISTRICT**

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A meeting of the Board of Directors of Cherry Hills North Metropolitan District was held at Duffey’s Bakery Patio Cafe, 4994 E. Hampden Avenue, Denver, Colorado 80110 at the hour of 7:00 a.m. on the 9th day of May 2019.

Present: Harold Roberts, President

Dan Conway, Vice President

 Keith Bierman, Secretary

 Darcy Beard, CPA

 Adam Cassidy, Purrington Civil, LLC

 Colin Mielke, Seter & Vander Wall, P.C.

Absence excused: Marcus McAskin, Director

 Geoff Landry, Treasurer

Director Roberts noted that a quorum of the Board was present and therefore called the meeting of the Board of Directors of the Cherry Hills North Metropolitan District to order.

**APPROVAL OF MINUTES**

The minutes of the meeting held March 28, 2019 were reviewed. Director Roberts made a motion to approve the minutes. The motion was seconded by Director Bierman upon vote, the minutes were approved.

**FINANCIAL REPORT**

Ms. Beard distributed the compilation report for the four months ending April 30, 2019. Director Conway made a motion to accept the compilation report. The motion was seconded by Director Roberts, upon vote, unanimously passed.

**CASH DISBURSEMENTS**

Ms. Beard presented the Schedule of Cash Disbursements totaling $21,723.87. After review, Director Conway, made a motion to approve the cash disbursements. The motion was seconded by Director Roberts, upon vote unanimously approved.

**SETER & VANDER WALL P.C. ENGAGEMENT LETTER**

Mr. Mielke presented an engagement letter. After review, Director Roberts made a motion to approve the engagement letter. The motion was seconded by Director Bierman and upon vote, unanimously approved.

**INSPECTIONS FOR ILLEGALLY CONNECTED SUMP PUMP**

The Directors reviewed the correspondence regarding conducting inspections for illegally connected sump pumps and conferred with Mr. Mielke regarding drafting of rules and regulations for the District.

**ENGINEER’S REPORT**

Mr. Purrington reviewed the bid summary for the proposed 2019 CIP project. After discussion, Director Bierman made a motion to accept the bid from Granit Inliner (formerly Layne Inliner) in the amount of $46,611. The motion was seconded by Director Roberts and upon vote, unanimously approved. Mr. Purrington presented letters to homeowners with where roots were observed in service lines during the 2019 sewer video process.

**ADJOURNMENT**

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 7:50 a.m.

**MINUTES APPROVED:**

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**Harold Roberts**

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**Daniel Conway**

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**Geoff Landry**

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**Marcus McAskin**

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**Keith Bierman**