**RECORD OF PROCEEDINGS**

**THE BOARD OF DIRECTORS**

**CHERRY HILLS NORTH METROPOLITAN DISTRICT**

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A meeting of the Board of Directors of Cherry Hills North Metropolitan District was held at Duffey’s Bakery Patio Cafe, 4994 E. Hampden Avenue, Denver, Colorado 80110 at the hour of 7:00 a.m. on the 28h day of March 2019.

Present: Harold Roberts, President

Dan Conway, Vice President

 Keith Bierman, Secretary

 Geoff Landry, Treasurer

 Darcy Beard, CPA

 Chris Purrington, Purrington Civil, LLC

Absence excused: Marcus McAskin, Director

Guests: Colin Mielke, Vander Wall & Seter

Director Roberts noted that a quorum of the Board was present and therefore called the meeting of the Board of Directors of the Cherry Hills North Metropolitan District to order.

**DIRECTOR COMMENTS**

Director Landry noted the electric meter on South Dahlia has been removed and asked Ms. Beard to contact Xcel Energy regarding re-installation of the meter.

**APPROVAL OF MINUTES**

The minutes of the meeting held January 17, 209 were reviewed. Director Landry made a motion to approve the minutes. The motion was seconded by Director Bierman upon vote, the minutes were approved.

**FINANCIAL REPORT**

Ms. Beard distributed the compilation report for the two months ending February 28, 2019. Director Conway made a motion to accept the compilation report. The motion was seconded by Director Roberts, upon vote, unanimously passed.

**CASH DISBURSEMENTS**

Ms. Beard presented the Schedule of Cash Disbursements totaling $14,759.21 including the addition of check 2522 payable to Purrington Civil, LLC in the amount of $2,377.00. After review, Director Conway, made a motion to approve the cash disbursements. The motion was seconded by Director Roberts, upon vote unanimously approved.

**AUDIT EXEMPTION**

Ms. Beard presented the 2018 Audit Exemption. After review, Director Conway made a motion to approve the 2018 Audit Exemption. The motion was seconded by Director Bierman and upon vote, unanimously approved.

**INSPECTIONS FOR ILLEGALLY CONNECTED SUMP PUMP**

Director Roberts reviewed the request made by to Hillcrest Water & Sanitation District to have Cherry Hills North inspect all residents’ homes for illegally connected sump pumps with Colin Mielke. After discussion, Director Roberts agreed to forward all the correspondence regarding this issue to Mr. Mielke. In addition, Director Roberts will compile a scope of services and negotiate the terms with Mr. Mielke. Director Conway made a motion to authorize up to $10,000 in legal fees to address this issue. The motion was seconded by Director Landry and upon vote, unanimously approved.

**ENGINEER’S REPORT**

Mr. Purrington presented the results from the 2019 video/jet cleaning program. The Directors discussed the scope of the proposed project for 2019 and directed Mr. Purrington to solicit bids for the project. Mr. Purrington further noted roots were observed in service lines of several customers. Mr. Purrington will notify said customers of the observation of roots.

**ADJOURNMENT**

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 8:05 a.m.

**MINUTES APPROVED:**

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**Harold Roberts**

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**Daniel Conway**

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**Geoff Landry**

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**Marcus McAskin**

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**Keith Bierman**