**RECORD OF PROCEEDINGS**

**THE BOARD OF DIRECTORS**

**CHERRY HILLS NORTH METROPOLITAN DISTRICT**

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A meeting of the Board of Directors of Cherry Hills North Metropolitan District was held at Duffey’s Bakery Patio Cafe, 4994 E. Hampden Avenue, Denver, Colorado 80110 at the hour of 7:30 a.m. on the 10th day of May 2018.

Present were: Harold Roberts, President

Dan Conway, Vice President

 Keith Bierman, Secretary

 Darcy Beard, CPA

 Chris Purrington, Engineer

Absent: Marcus McAskin, Director– absence excused

 Geoff Landry, Treasurer– absence excused

Guests: None

Director Roberts noted that a quorum of the Board was present and therefore called the meeting of the Board of Directors of the Cherry Hills North Metropolitan District to order.

**APPROVAL OF MINUTES**

The minutes of the meeting held March 22, 2018 were reviewed. Director Roberts made a motion to approve the minutes. The motion was seconded by Director Bierman upon vote, the minutes were approved.

**FINANCIAL REPORT**

Ms. Beard distributed the compilation report for the four months ending April 30, 2018. Director Conway made a motion to accept the compilation report. The motion was seconded by Director Roberts, upon vote, unanimously passed.

**CASH DISBURSEMENTS**

Ms. Beard presented the Schedule of Cash Disbursements totaling $14,915.31. After review, Director Roberts, made a motion to approve the cash disbursements. The motion was seconded by Director Conway, upon vote unanimously approved.

**ENGINEERING REPORT**

The jet cleaning and videoing of the sewer lines has been completed. Mr. Purrington reported two problem areas were noted however, the problem areas are not in need of repair at this time. No infiltration into the sewer lines was noted. Roots continue to be a problem. Two properties have roots intruding into the service lines. Mr. Purrington will send letters notifying the property owners of the root issues noted in the service lines.

**MEETING SCHEDULE**

The Directors reached a consensus to cancel the regularly scheduled meetings for June and July and set the next meeting date for August 9th at 7:30 a.m.

**ADJOURNMENT**

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 8:15 a.m.

**MINUTES APPROVED:**

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**Harold Roberts**

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**Daniel Conway**

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**Geoff Landry**

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**Marcus McAskin**

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**Keith Bierman**