**RECORD OF PROCEEDINGS**

**THE BOARD OF DIRECTORS**

**CHERRY HILLS NORTH METROPOLITAN DISTRICT**

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A meeting of the Board of Directors of Cherry Hills North Metropolitan District was held at Duffey’s Bakery Patio Cafe, 4994 E. Hampden Avenue, Denver, Colorado 80110 at the hour of 7:30 a.m. on the 15th day of June 2017.

Present were: Dan Conway, Vice President

 Geoff Landry, Treasurer

 Keith Bierman, Secretary

 Marcus McAskin, Director

 Darcy Beard, CPA

 Steve Horner, Purrington Civil

Guests: None

Director Conway noted that a quorum of the Board was present and therefore called the meeting of the Board of Directors of the Cherry Hills North Metropolitan District to order.

**DIRECTOR COMMENTS**

Mr. Bierman reported he has taken a post with CenturyLink and consequently will recuse himself from voting on any issues in the future involving CenturyLink.

**APPROVAL OF MINUTES**

The minutes of the meeting held March 17, 2017 were reviewed. Director McAskin made a motion to approve the minutes. The motion was seconded by Director Conway upon vote, the minutes were approved.

**FINANCIAL REPORT**

Ms. Beard distributed the compilation report for the five months ending May 31, 2017. Director Bierman made a motion to accept the compilation reports. The motion was seconded by Director McAskin, upon vote, unanimously passed.

**CASH DISBURSEMENTS**

Ms. Beard presented the Schedule of Cash Disbursements totaling $20,767.96. After review, Director Conway made a motion to approve the cash disbursements. The motion was seconded by Director Bierman, upon vote unanimously approved.

**SANITATION MAINTENANCE WARRANTY DEDUCTIBLE ENDORSEMENT**

Mr. Horner presented the Sanitation Maintenance Warranty Deductible Endorsement requested by the Special District Property and Liability Pool. The Directors reviewed the information and requested hard copies of the information for Director Roberts and asked Ms. Beard to maintain a copy in the District files. Director Bierman requested an electronic copy of the information.

**ENGINEERS REPORT**

Mr. Horner presented the 2017 video inspection findings. The video revealed 10 segments of sewer lines with defects that Mr. Horner recommends slip lining at an estimated cost of $71,150. Mr. Horner will inquire if delaying the project until fall will reduce the pricing. Director McAskin made a motion to delegate authority to Director Roberts to execute the contract. The motion was seconded by Director Conway and upon vote, unanimously approved.

**ENTRANCE MAINTENANCE**

Director McAskin reported the Cherry Hills North HOA has hired neighborhood youth to pull weeds and pick up trash at the neighborhood entrances. He made a motion to reimburse the HOA up to $400 for the entrance maintenance. The motion was seconded by Director Conway and upon vote, unanimously approved.

Ms. Beard reported a complaint she received from a District resident regarding a light out on the sign on S. Hudson Way and S. Dahlia Way. The Directors will look into the outage.

**JULY MEETING**

The Board cancelled the July meeting. The next meeting will be held on August 10, 2017.

**ADJOURNMENT**

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 8:15 a.m.

**MINUTES APPROVED:**

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**Harold Roberts**

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**Daniel Conway**

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**Geoff Landry**

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**Marcus McAskin**

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**Keith Bierman**