**RECORD OF PROCEEDINGS**

**THE BOARD OF DIRECTORS**

**CHERRY HILLS NORTH METROPOLITAN DISTRICT**

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A meeting of the Board of Directors of Cherry Hills North Metropolitan District was held at Duffey’s Bakery Patio Cafe, 4994 E. Hampden Avenue, Denver, Colorado 80110 at the hour of 7:30 a.m. on the 17th day of March 2017.

Present were: Harold Roberts, President

 Dan Conway, Vice President

 Geoff Landry, Treasurer

 Keith Bierman, Secretary

 Marcus McAskin, Director

 Darcy Beard, CPA

Guests: None

Director Roberts noted that a quorum of the Board was present and therefore called the meeting of the Board of Directors of the Cherry Hills North Metropolitan District to order.

**APPROVAL OF MINUTES**

The minutes of the meeting held January 19, 2017 were reviewed. Director Bierman made a motion to approve the minutes. The motion was seconded by Director Roberts upon vote, the minutes were approved.

**FINANCIAL REPORT**

Ms. Beard distributed the compilation report for the two months ending February 28, 2017. Director Conway made a motion to accept the compilation reports. The motion was seconded by Director Bierman, upon vote, unanimously passed.

**CASH DISBURSEMENTS**

Ms. Beard presented the Schedule of Cash Disbursements totaling $11,254.66. After review, Director Roberts made a motion to approve the cash disbursements. The motion was seconded by Director Bierman, upon vote unanimously approved.

**2016 AUDIT EXEMPTION**

Ms. Beard presented the 2016 Audit Exemption prepared by Kyle Beard CPA. After review, Director Conway made a motion to accept the 2016 Audit Exemption. The motion was seconded by Director Roberts and upon vote, unanimously approved.

**ENGINEERS REPORT**

Ms. Beard reported Dale’s Environmental Services will perform the jet cleaning and videoing of the sanitation lines in April.

**SANITATION MAINTENANCE WARRANTY DEDUCTIBLE ENDORSEMENT**

Ms. Beard reported Purrington Civil will prepare and compile the documents to comply with the Sanitation Maintenance Warranty Deductible Endorsement for the Colorado Special District Property and Liability Insurance Pool.

**APRIL MEETING**

The Board cancelled the April meeting. The next meeting will be held on May 11, 2017.

**ADJOURNMENT**

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 8:15 a.m.

**MINUTES APPROVED:**

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**Harold Roberts**

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**Daniel Conway**

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**Geoff Landry**

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**Marcus McAskin**

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**Keith Bierman**