**RECORD OF PROCEEDINGS**

**THE BOARD OF DIRECTORS**

**CHERRY HILLS NORTH METROPOLITAN DISTRICT**

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A meeting of the Board of Directors of Cherry Hills North Metropolitan District was held at Duffey’s Bakery Patio Cafe, 4994 E. Hampden Avenue, Denver, Colorado 80110 at the hour of 7:30 a.m. on the 10th day of November 2016.

Present were: Harold Roberts, President

 Dan Conway, Vice President

 Marcus McAskin, Secretary

 Geoff Landry, Treasurer

 Keith Bierman, Director

 Darcy Beard, CPA

Guests: Dick Fullerton, Mansfield Heights Board of Directors

 Bill Klingensmith, Mansfield Heights Board of Directors

 Angie Kelly, CRS

 Brian Harris, Cherry Hills North HOA

Director Roberts noted that a quorum of the Board was present and therefore called the meeting of the Board of Directors of the Cherry Hills North Metropolitan District to order.

**APPROVAL OF MINUTES**

The minutes of the meeting held September 15, 2016 were reviewed. Director Conway made a motion to approve the minutes. The motion was seconded by Director Bierman upon vote, the minutes were approved.

**MANSFIELD BOARD PRESENTATION**

Mr. Fullerton made a presentation to the board regarding the Mansfield Heights District efforts to inspect all properties within the Mansfield Heights District for illegal sump pump connections. Mansfield Heights budgeted $100,000 for the project. The District conducted inspections for illegal sump pump connections at a cost of $75 per inspection and sewer service line inspections at a cost of $125 per inspection. The District inspected 160 homes and found 8 homes with illegal sump pumps. Of the 8 illegal sump pumps discovered, 4 were active, working sump pumps. The inspections found 27 service lines with issues.

Mr. Fullerton asked the Cherry Hills North Board to participated in the coordinated project to inspect properties for illegally connected sump pumps. Mr. Fullerton stated he hopes to eliminate inflow into the Sanitary Sewer System from illegally connected sump pumps. Director Landry inquired if the Mansfield Heights District maintains the storm sewer system. The Mansfield Heights representatives stated the District does not maintain the storm sewer system.

After discussion, the Cherry Hills North Directors decided to defer action on inspection for illegal sump pump connections due to 2017 budget constraints and will consider the issue during the 2018 budget process. Mr. Harris offered to correspond with the Cherry Hills North homeowners regarding illegal sump pump connections through the Cherry Hills North Homeowner Association.

**FINANCIAL REPORT**

Ms. Beard distributed the compilation report for the ten months ending October 31, 2016. Director McAskin made a motion to accept the compilation reports. The motion was seconded by Director Conway, upon vote, unanimously passed.

**CASH DISBURSEMENTS**

Ms. Beard presented the Schedule of Cash Disbursements totaling $4,080.61. After review, Director Conway made a motion to approve the cash disbursements. The motion was seconded by Director Bierman, upon vote unanimously approved.

**2017 BUDGET HEARING**

Director Roberts opened the budget hearing at 8:30 a.m. The Directors discussed the 2017 Proposed Budget. After discussion, Director Roberts closed the budget hearing at 8:40 a.m.

**APPROVAL OF 2017 BUDGET**

Director Conway made a motion to approve the 2017 Budget. The motion was seconded by Director Bierman and upon vote, unanimously approved.

**OTHER BUSINESS**

Mr. Harris reported the Sign Committee is continuing to attempt to collect the sign easement agreements. He also reported the requests from the homeowners to upgrade the entrance landscaping.

**DECEMBER MEETING**

The Board cancelled the December meeting. The next meeting will be held on January 12, 2016.

**ADJOURNMENT**

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 8:55 a.m.

**MINUTES APPROVED:**

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**Harold Roberts**

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**Daniel Conway**

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**Geoff Landry**

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**Marcus McAskin**

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**Keith Bierman**