**RECORD OF PROCEEDINGS**

**THE BOARD OF DIRECTORS**

**CHERRY HILLS NORTH METROPOLITAN DISTRICT**

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A meeting of the Board of Directors of Cherry Hills North Metropolitan District was held at Duffey’s Bakery Patio Cafe, 4994 E. Hampden Avenue, Denver, Colorado 80110 at the hour of 7:30 a.m. on the 21st day of July 2016.

Present were: Harold Roberts, President

Dan Conway, Vice President

Marcus McAskin, Secretary

Keith Bierman, Director

Darcy Beard, CPA

Director Roberts noted that a quorum of the Board was present and therefore called the meeting of the Board of Directors of the Cherry Hills North Metropolitan District to order.

**APPROVAL OF MINUTES**

The minutes of the meeting held May 12, 2016 were reviewed. Director Conway made a motion to approve the minutes. The motion was seconded by Director Roberts upon vote, the minutes were approved.

**FINANCIAL REPORT**

Ms. Beard distributed the compilation report for the six months ending June 30, 2016. Director McAskin made a motion to accept the compilation reports. The motion was seconded by Director Bierman, upon vote, unanimously passed.

**CASH DISBURSEMENTS**

Ms. Beard presented the Schedule of Cash Disbursements totaling $4,613.63. After review, Director Conway made a motion to approve the cash disbursements. The motion was seconded by Director Roberts and upon vote unanimously approved.

**2015 AUDIT EXTENSION**

Ms. Beard presented the Request for Extension of the 2015 Audit which will extend the Audit filing deadline to September 30, 2016. After review, Director Conway made a motion to approve the Request for Extension of the 2015 Audit. The motion was seconded by Director McAskin and upon vote, unanimously approved.

**SIGN UPDATE**

No update.

**ENGINEER ‘S REPORT**

Ms. Beard reported the jet cleaning/videoing will be completed in August and a report will be presented at the September meeting.

**OTHER BUSINESS**

Director McAskin reported receiving an email from Sue Blair stating the Mansfield Board would like to meet with the Cherry Hills North Board to discuss the 2015 flooding event. The Board directed Ms. Beard to contact the Special District Property and Liability Pool to determine if any action has been taken on the claims and report back to the Board at the next meeting.

**AUGUST MEETING**

The Board cancelled the August meeting. The next meeting will be held on September 15, 2016.

**ADJOURNMENT**

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 8:15 a.m.

**MINUTES APPROVED:**

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**Harold Roberts**

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**Daniel Conway**

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**Geoff Landry**

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**Marcus McAskin**

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**Keith Bierman**