

**NOTICE OF MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY HILLS NORTH METROPOLITAN DISTRICT**

July 7, 2014

Please take notice the meeting of the Board of Directors of the Cherry Hills North Metropolitan District will be held at Duffey's Patio Café, located at 4994 E Hampden Avenue, Denver, Colorado on Thursday, July 10, 2014 at 7:30 a.m. Business to be conducted at the meeting will include:

	<u>Page</u>
1. Public Comment	
2. Approval of the Minutes of the meeting held on June 12, 2014	1
3. Approval of the Minutes of the meeting held on June 26, 2014	3
4. Approval of the Compilation Report dated June 30, 2014	4
5. Payment of Expenditures	8
6. Engineer's Report	9
7. District Service Plan	
8. District Homeowner Education - District Finances	
- Special Meetings Scheduled to be held at Village Center 6:30 pm to 8 pm	
Tuesday, July 29	
9. Old Business	
10. New Business	
11. Adjournment	

Next scheduled meetings:

July 29, 2014	Special Meeting at Village Center 6:30 p.m.
August 14, 2014	Regular Meeting at Duffey's Cafe 7:30 a.m.
September 11, 2014	Regular Meeting at Duffey's Cafe 7:30 a.m.

RECORD OF PROCEEDINGS
THE BOARD OF DIRECTORS
CHERRY HILLS NORTH METROPOLITAN DISTRICT

A meeting of the Board of Directors of Cherry Hills North Metropolitan District was held at Duffey's Bakery Patio Cafe, 4994 E. Hampden Avenue, Denver, Colorado 80110 at the hour of 7:30 a.m. on the 12th day of June 2014.

Present were: Harold Roberts, President
 Dan Conway, Vice President
 Geoff Landry, Treasurer
 Marcus McAskin, Secretary
 Keith Bierman, Director
 Darcy Beard, CPA

Director Roberts noted that a quorum of the Board was present and therefore called the meeting of the Board of Directors of the Cherry Hills North Metropolitan District to order.

APPROVAL OF MINUTES

The minutes of the meeting held Thursday, May 8, 2014 were reviewed. Upon motion duly made, second and vote the minutes were approved.

The minutes of the meeting held on Wednesday, May 26, 2014 were reviewed. Upon motion duly made, second and vote the minutes were approved.

FINANCIAL REPORT & CASH DISBURSEMENTS

Ms. Beard distributed the compilation report for the month ending May 31, 2014. After review, a motion was made by Director Bierman to accept the compilation reports. The motion was seconded by Director Conway and upon vote, unanimously passed.

CASH DISBURSEMENTS

Ms. Beard presented the Schedule of Cash Disbursements totaling \$9,128.24. She noted the addition of check number 2365 in the amount of \$633.38 payable to Hillcrest Water and Sanitation District for maintenance of the Outfall Line. After review, Director Bierman made a motion to approve the cash disbursements. The motion was seconded by Director Conway and upon vote unanimously approved.

ENGINEERS REPORT

Ms. Beard reported per her discussion with Chris Purrington, Purrington Civil, the jet cleaning of the sanitary sewer lines has been completed by DES. DES will video the lines in June. Purrington Civil will review the video and make recommendations to the board at the July meeting.

DISTRICT EDUCATION

Director Roberts noted the next special meeting will be held at the Village Center from 6:30 pm to 8 pm on Thursday, June 26, 2014. There is one additional special meeting scheduled to inform the homeowners of the District financial challenges and entrance sign discussions. The meeting will be held at the Village Center on Tuesday, July 29 from 6:30 pm to 8 pm. Director Bierman will send an email to the homeowners to remind of the meetings.

Director McAskin reported the residents seem supportive of a mill levy increase. He was contacted by District resident Debbie Wells who suggested the District hire a professional writer to prepare educational documents prior to the election.

Director Bierman stated the District needs to develop a service plan. Director McAskin stated he has a service plan template which he will forward to Director Bierman.

ENTRANCE SIGNS

Director Landry requested Ms. Beard contact Xcel Energy to have the meter at Hudson & Sanford capped. The Board discussed assuming responsibility for the entrance signs and asked Ms. Beard to contact Special District Property and Liability Pool to inquire about the cost of including the entrance signs in the insurance policy.

ADJOURNMENT

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 8:10 a.m.

NOTICE OF WAIVER AND MINUTES APPROVED:

Harold Roberts

Daniel Conway

Geoff Landry

Marcus McAskin

Keith Bierman

RECORD OF PROCEEDINGS
THE BOARD OF DIRECTORS
CHERRY HILLS NORTH METROPOLITAN DISTRICT

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A Special Meeting of the Board of Directors of Cherry Hills North Metropolitan District was held at The Cherry Hills Village Council Chambers 2450 East Quincy Avenue Cherry Hills Village, CO 80113 at the hour of 6:30 p.m. on the 26th day of June 2014.

Present were: Harold Roberts, President and Chair
 Marcus McAskin, Assistant Secretary/Treasurer
 Keith Bierman, Director and acting Secretary

No actions were proposed or taken, other than a Motion to Adjourn at 6:50 p.m.

The purpose of this Special Meeting was to obtain community input, however no members of the public attended.

ADJOURNMENT

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 6:50 p.m.

NOTICE OF WAIVER AND MINUTES APPROVED:

Harold Roberts

Marcus McAskin

Keith Bierman

**DARCY BEARD
CERTIFIED PUBLIC ACCOUNTANT
20363 E. TOP-T RANCH PLACE
PARKER, COLORADO 80134
Office 303-841-3474
Fax 303-805-9188**

Accountant's Compilation Report

Board of Directors
Cherry Hills North Metropolitan District

I have compiled the accompanying Treasurer's Report of Cherry Hills North Metropolitan District and the related Statement of Net Assets and Statement of Revenues and Expenditures for the six months ended June 30, 2014. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any form of assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with the Statements for Accounting and Review Services issued by the American Institute for Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's assets, liabilities, equity, revenue and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

I am not independent with respect to Cherry Hills North Metropolitan District.

Darcy Beard
Certified Public Accountant
July 8, 2014

**CHERRY HILLS NORTH METROPOLITAN DISTRICT
TREASURER'S REPORT**

January 1, 2014 through June 30, 2014

<u>REVENUES</u>	ACTUAL 2014	BUDGET 2014	BUDGET REMAINING
Property Taxes	\$ 30,578.73	\$ 42,297	\$ 11,718.27
Ownership Taxes	1,233.15	2,750	1,516.85
Investment Income	141.13	725	583.87
	-	-	-
TOTAL REVENUES	\$ 31,953.01	\$ 45,772	\$ 13,818.99
<u>EXPENDITURES</u>			
Administrative Expense	\$ -	\$ -	\$ -
Audit Expense	500.00	750	250.00
Accounting/Management Expense	5,100.00	7,500	2,400.00
County Fees	458.77	634	175.23
Dues	309.20	350	40.80
Election Expense	1,460.00	5,000	3,540.00
Insurance & Directors Bonds	1,713.05	2,000	286.95
Legal Fees	-	2,500	2,500.00
Engineering Expense	3,727.50	5,000	1,272.50
Miscellaneous	289.71	300	10.29
Utilities	1,141.29	2,943	1,801.71
Jet Flush	2,716.80	6,707	3,990.20
Repairs & Maintenance	-	5,000	5,000.00
Sewer Service Charge	9,973.00	19,946	9,973.00
Website Expenses	153.24	-	(153.24)
Capital Improvements	-	25,000	25,000.00
Outfall Line Expense	693.20	1,186	492.80
TOTAL EXPENDITURES	\$ 28,235.76	\$ 84,816	\$ 56,580.24

SEE ACCOMPANYING ACCOUNTANT'S REPORT.

CHERRY HILLS NORTH METROPOLITAN DISTRICT
STATEMENT OF NET ASSETS
JUNE 30, 2014

ASSETS

First Bank Checking	\$ (1,344.87)
First Bank Savings	277,469.11
ColoTrust	38,207.84
Outfall Line Reserve	975.00
Accrued Interest Receivable	-
Property Tax Receivable	12,706.59
Prepaid Insurance	-
Cash with County Treasurer	-
TOTAL ASSETS	<u>\$ 328,013.67</u>

LIABILITIES & NET ASSETS

Accounts Payable	\$ (2,134.31)
Deferred Property Tax	<u>12,706.59</u>
Total Current Liabilities	\$ 10,572.28

NET ASSETS

Net Assets - Unrestricted	313,724.14
Change in Net Assets	<u>3,717.25</u>
Total Net Assets	<u>317,441.39</u>

TOTAL LIABILITIES & NET ASSETS	<u>\$ 328,013.67</u>
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SEE ACCOMPANYING ACCOUNTANT'S REPORT.

CHERRY HILLS NORTH METROPOLITAN DISTRICT
STATEMENT OF REVENUES & EXPENDITURES
FOR SIX MONTHS ENDED JUNE 30, 2014

REVENUES

Property Taxes	\$ 30,578.73
Ownership Taxes	1,233.15
Investment Income	141.13
TOTAL REVENUES	<u>\$ 31,953.01</u>

EXPENDITURES

Administrative Expense	\$ -
Audit Expense	500.00
Accounting/Management Expense	5,100.00
Business Meetings	-
County Fees	458.77
Dues	309.20
Insurance & Directors Bonds	1,713.05
Legal Fees	-
Election Expense	1,460.00
Engineering	3,727.50
Miscellaneous	289.71
Utilities	1,141.29
Jet Flush	2,716.80
Repairs & Maintenance	-
Sewer Service Charge	9,973.00
Website Expenses	153.24
Capital Improvements	693.20
Outfall Committee	-
TOTAL EXPENDITURES	<u>\$ 28,235.76</u>
Change in Net Assets	\$ 3,717.25
Net Assets - Beginning of Year	<u>\$ 313,724.14</u>
Net Assets - End of Month	<u>\$ 317,441.39</u>

SEE ACCOMPANYING ACCOUNTANT'S REPORT.

CHERRY HILLS NORTH METROPOLITAN DISTRICT
CASH DISBURSEMENTS
JULY 10, 2014

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Dale's Environmental Services	Jet Flush	2366	2,716.80
Darcy Beard CPA	Acctg/Mgmt	2367	750.00
	Office Supplies		11.96
Xcel Energy	Utilities	2368	195.36
TOTAL CASH DISBURSEMENTS			<u>\$ 3,674.12</u>

SEE ACCOMPANYING ACCOUNTANT'S REPORT.

Darcy Beard

From: Chris Purrington [chris@purringtoncivil.com]
Sent: Monday, July 07, 2014 1:15 PM
To: Darcy Beard
Subject: RE: CHN July 10th Proposed Agenda and June 12 Draft Minutes

Darcy,

DES has completed the jet cleaning portion of the work and we are still waiting on the video. I have no invoice for June. I do not think it is necessary for me to attend the meeting.

Please let me know otherwise.

Thanks,
Chris

Chris Purrington, P.E.
Purrington Civil, LLC
1153 Bergen Parkway, Ste I-148
Evergreen, CO 80439
www.purringtoncivil.com
303.981.8502 / p
303.957.2224 / f

From: Darcy Beard [DarcyBeardCPA@comcast.net]
Sent: Monday, July 07, 2014 12:04 PM
To: 'District Board of Directors+District Manager'
Cc: Chris Purrington
Subject: CHN July 10th Proposed Agenda and June 12 Draft Minutes

I have attached the Proposed Agenda for the meeting scheduled for July 10, 2014 and the Draft minutes from the meeting held on June 12, 2014. Please advise of any changes and if you will be in attendance at the meeting.

Darcy Beard
Certified Public Accountant
P.O. Box 3110
Parker, CO 80134
Office 303-841-3474
Mobile 303-594-5488