**RECORD OF PROCEEDINGS**

**THE BOARD OF DIRECTORS**

**CHERRY HILLS NORTH METROPOLITAN DISTRICT**

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A meeting of the Board of Directors of Cherry Hills North Metropolitan District was held at Duffey’s Bakery Patio Cafe, 4994 E. Hampden Avenue, Denver, Colorado 80110 at the hour of 7:30 a.m. on the 12th day of June 2014.

Present were: Harold Roberts, President

Dan Conway, Vice President

 Geoff Landry, Treasurer

 Marcus McAskin, Secretary

 Keith Bierman, Director

 Darcy Beard, CPA

Director Roberts noted that a quorum of the Board was present and therefore called the meeting of the Board of Directors of the Cherry Hills North Metropolitan District to order.

**APPROVAL OF MINUTES**

The minutes of the meeting held Thursday, May 8, 2014 were reviewed. Upon motion duly made, second and vote the minutes were approved.

The minutes of the meeting held on Wednesday, May 26, 2014 were reviewed. Upon motion duly made, second and vote the minutes were approved.

**FINANCIAL REPORT & CASH DISBURSEMENTS**

Ms. Beard distributed the compilation report for the month ending May 31, 2014. After review, a motion was made by Director Bierman to accept the compilation reports. The motion was seconded by Director Conway and upon vote, unanimously passed.

**CASH DISBURSEMENTS**

Ms. Beard presented the Schedule of Cash Disbursements totaling $9,128.24. She noted the addition of check number 2365 in the amount of $633.38 payable to Hillcrest Water and Sanitation District for maintenance of the Outfall Line. After review, Director Bierman made a motion to approve the cash disbursements. The motion was seconded by Director Conway and upon vote unanimously approved.

**ENGINEERS REPORT**

Ms. Beard reported per her discussion with Chris Purrington, Purrington Civil, the jet cleaning of the sanitary sewer lines has been completed by DES. DES will video the lines in June. Purrington Civil will review the video and make recommendations to the board at the July meeting.

**DISTRICT EDUCATION**

Director Roberts noted the next special meeting will be held at the Village Center from 6:30 pm to 8 pm on Thursday, June 26, 2014. There is one additional special meeting scheduled to inform the homeowners of the District financial challenges and entrance sign discussions. The meeting will be held at the Village Center on Tuesday, July 29 from 6:30 pm to 8 pm. Director Bierman will send an email to the homeowners to remind of the meetings.

Director McAskin reported the residents seem supportive of a mill levy increase. He was contacted by District resident Debbie Wells who suggested the District hire a professional writer to prepare educational documents prior to the election.

Director Bierman stated the District needs to develop a service plan. Director McAskin stated he has a service plan template which he will forward to Director Bierman.

**ENTRANCE SIGNS**

Director Landry requested Ms. Beard contact Xcel Energy to have the meter at Hudson & Sanford capped. The Board discussed assuming responsibility for the entrance signs and asked Ms. Beard to contact Special District Property and Liability Pool to inquire about the cost of including the entrance signs in the insurance policy.

**ADJOURNMENT**

There being no further business to come before the Board, and upon motion duly made, second and unanimously carried, the meeting was adjourned at 8:10 a.m.

**NOTICE OF WAIVER AND MINUTES APPROVED:**

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**Harold Roberts**

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**Daniel Conway**

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**Geoff Landry**

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**Marcus McAskin**

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**Keith Bierman**